

Formed on the eve of the Golden Jubilee Celebration in 1994-95 for ceremonial purposes, F.M. College Alumni Association has refused to cease beyond its immediate relevance. Its continuance has done a world of good to its Alma Mater not only in its infrastructural expansion (it has added around 16,000 sq.ft. of new built-up area to the institution prominent being 'Subarna Smaraki Bhawan' and 'Bigyan Bhawan') but also in shaping up new academic and cultural traditions. It has been honouring not only the present students and students of yesteryears, but also the teachers who have made the institution proud. Titled 'Chhatra Gaurav', 'Chhatra Gaurav' and 'Shikshyak Gaurav' Samman, these awards have opened a new cultural vista for the college.

In its pursuit of marching with time, it has crossed important milestones. While in 1994-95 it signalled its genesis by observing the Golden Jubilee of the College, in 2003 it observed the Pre-diamond Jubilee Celebration which was graced by the Honourable Chief Minister of Odisha Sri Naveen Pattanaik. In 2004 it celebrated the Diamond Jubilee. It has expanded its area of operation too. In addition to contributing to the infrastructural, academic and cultural enrichment of its Alma Mater, it has also taken upon itself the onus of some social welfare measure pertaining to health and environment. From 2008 onwards, it has been organising health camp at regular intervals. This has proved immensely beneficial to the member of the staff, students, alumni and public at large. It has also contributed towards the cleaning and greening of the campus. In between, it has organised very high quality seminar by inviting national luminaries liked Vinod Rai, former Comptroller and Auditor General of India and Mr. Satyananda Mishra the former Chief Information Commissioner of India. To get rooted to the institution, on the occasion of its Annual Celebration, it invites the Alumni settled far and near to recollect their bygone days and the vision they hold for the future of the institution. The academic brilliance of the students of the institution has never been lost sight of as presently there are 65 number of memorial awards for plus two, undergraduate and post graduate students.

The association has reached its present status of glory because of the active cooperation and support of the college authorities and members of the staff. Principal of the college is not only our Chairperson but also has been our friend, philosopher and guide. We are singularly grateful to Principal Prof. Gopal Ghose who in 1994-95 inspired us to form the Association and steered us through in our nascent years. The contribution of Principal Dr. Debendra Nath Rout is unforgettable as he worked in tandem with us and allotted us the room from which the Association is operating its in-house activities. Principal Prof. Dr. Trilochan Mohanty was very supportive and did everything possible to bring out the best in us. Dr. Rout and Dr. Mohanty even walked extrayard by way of providing funds for the making and installation of some of the portraits in the Conference Hall of the college. While Dr. D.N. Rout contributed towards the making of the Art 'Nandikara Abhisara', Dr. T. Mohanty bore the expenses towards the making of Odialoving British Collector of Balasore John Beams. Dr. Abhay Kumar Panda, both as Principal and Vice-Principal, was extremely supportive and under his leadership and guidance the life-size granite statue of Fakir Mohan could be installed in front of the College Hall. The lion's share of the funds for the same was collected from the members of the staff at his inspirational request. The Alumni Association and individual alumnus also contributed.

In spite of all its achievements and in spite of winning all the accolades from NAAC and UGC, the Alumni Association has not developed complacency. It has miles to go to hitch its wagon to the star.

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PROCEEDINGS OF THE 18<sup>TH</sup> ACADEMIC COUNCIL MEETING HELD ON 22.6.2021.

The 18<sup>th</sup> Academic Council was held on 22.06.2021 at 11.30AM in the Conference Hall of the College with Principal Dr Sangita Sahu in Chair.

At the outset, Principal welcomed the members to the meeting. She emphasized particular importance of Academic Council in the college. Its significance on the eve of UGC Team to review the extension of autonomous status of the college. She hoped that deliberations among the members will be helpful in strengthening the academic ambiance of the college. The principal apprised faculty members the necessity of the meeting in the midst of Covid -19 Pandemic.

Member Secretary and Academic Bursar of the college Dr.Ganeswar Nayak, presented the proceeding of the last meeting and action taken report thereon which was approved by the council.

The Principal requested the Heads /Coordinators/ Nodal officers to move UG and PG Syllabus as approved by respective Board of Studies. This was approved by the council.

The Controller of Examination Sri. Dillip Kumar Ghose sought the approval of the House to the panel of question papers setters, examiners and moderators for the session 2020-21 as recommended by UG and PG Board of studies for various departments of the college. The Council not only approved it but also authorize the controller of to make changes in the panel as and when required.

Further, Controller of Examinations presented a brief report on the result of UG-VI Semester and PG-IV Semester Examination declared in the month of October-2021 . He also informed the house that some awards were instituted to encourage the students. These were Best Graduate (Humanities), Toppers in English (Hons), Best Graduate(Biological Science) and Toppers Physics (Hons ).

Dr. Subrat Kumar Rana, Accounts Bursar, presented a list of Guest Faculties of different departments for the session 2020-21. He informed the Council that selection of Guest Faculties was made strictly in accordance with the guidelines of the Higher Education Department, government of Odisha. The Council approved it.

Dr. Subrat Kumar Rana, Account Bursar thanked the House for purchasing books as per C.B.C.S syllabus. He also thanked the House for accepting his proposal of last Academic Meeting for enhancing the remunerations for question paper setters and examiners and enhancing the sitting charges of the members of the Board of Studies and conducting Board to Rs 300.00 (Rupees three hundred) only. He also proposed the House to fix the honorarium Rs. 500.00(Rupees five hundred ) only for the members

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attending the Academic Council meeting as per F.M University guidelines. He also proposed the council to fix an honorarium of Rs.500.00(Rupees five hundred) only for the members attending the finance Committee meeting and Rs.1000.00(Rupees one thousand) only for the members attending the Governing Body meeting.

Arif Raza, Officer of In charge of SAMS, informed the house that, the admission process for the academic session 2020-21 was delayed due to covid -19 Pandemic and admission was started in September, 2020 and ended in January 2021. Similarly, admission to the PG courses also started through SAMS and students were selected for admission through Common PG entrance Test (CPET-2020). He further informed that in the academic session 2020-21, in UG Stream Arts 346 students were enrolled against sanctioned strength of 384. Similarly in Commerce and Science streams number of students enrolled were 250 and 192 against the sanctioned strength of 256 and 208 respectively.

The Coordinator of BBA, Sri Rabindra Mohanty, requested the council to introduce value education in the college for the character building of the students.

Dr Ganeswar Nayak, Academic Bursar presented a report on the academic activities in the College during the Covid-19 Pandemic. He also informed the Council that F.M. Autonomous College was first college in Odisha to start On line classes to full fill the academic needs of the students . He thanked the faculty members for coming to the college in the midst of Covid -19 crisis.

Dr Jayashree Mishra, HOD Psychology requested the house to adopt safety measures in different department and College office in view of Covid-19 for the safety and security of the faculty members and staff in the college.

Smt. Mousumi Das Pattanayak . HOD Physics and Coordinator, IQAC requested the house to increase P.G seats in Physics from 16 to 32. She further requested to develop Laboratory, purchase of equipment, uploading more video lecturers and development of seminar library. She presented a brief report on the preparedness of the college for the ensuring visit of the UGC Team to review the extension of Autonomous status and sought the whole-hearted cooperation of all staff of the college during the visit of the UGC Team.

Dr. Santosh Kumar Nayak, HOD, Odia requested the House to enhance the PG seats in the Dept from 32 to 40 and introduce M Phil courses in the Department.

The meeting ended with a vote of thanks proposed by Dr G Nayak, Member Secretary.

  
Principal,  
F.M (Aut) College Balasore

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Principal  
F.M. Autonomous College  
Balasore

**PROCEEDINGS OF THE 17<sup>TH</sup> ACADEMIC COUNCIL MEETING HELD ON 02 08 2019**

Meeting of the 17<sup>th</sup> Academic Council was held on 2 8 19 at 11.30AM in the conference Hall of the College with Principal Dr. Srimoy Das Adhikary in Chair.

The Principal called the meeting to order and welcomed the members to the meeting. The Principal emphasized particular importance of the meeting being held on the eve of NAAC peer team visit on 21<sup>st</sup> and 22<sup>nd</sup> August 2019. He hoped that deliberations among the members will provide guidelines to carry forward the academic activity of the college. The Principal apprised the members regarding new guidelines for teaching framed by the Govt. which includes 7 hours stay in the College. He requested the members to visit the library everyday sign the attendance register. He also informed the members requesting Department wise induction meeting for the newly admitted students. The strength and weaknesses of each student have to be identified and remedial action taken accordingly.

Member Secretary and Academic Bursar of the college presented the proceedings of the last meeting and Action Taken Report thereon which was approved by the Council.

The Principal requested the Heads/ Coordinators/ Nodal Officers to move the UG Syllabi as approved by their respective Boards of studies prepared after the uniform syllabi prescribed by the Odisha State Higher Education Council effective from current admission year. This was duly approved by the Council.

The controller of Examination Prof. Dilip Kumar Ghosh sought the approval of the House to the panel of question paper setters, examiners and moderators for the session 2019-20 as recommend by UG & PG Boards of studies of various Departments. The Council approved it and authorized the Controller to make changes in the panel if and when required.

The Controller of Examination presented a brief report on the result of UG-VI Semester and PG-IV Semester Examinations declared in the month of May-June 2019. The Council expressed satisfaction at excellent pass rate of the students and hoped that pass rate will be still better in the next year.

The Controller also presented some important points of the new Examination Regulations Prescribed by the Odisha State Higher Education Council. The controller sought the permission of the House to make a small departure from the model Examination regulation by offering a project paper in DSE-4 to all students. The House felt that for a premier college like Fakir Mohan College, should provide all its student research orientation and approved the proposal of the Controller.

Dr. Geetashree Roy, Administrative Bursar presented the list of guest faculties engaged by various Departments for the session 2019-20. She informed the House that the selection of guest faculty was made strictly in accordance with guidelines by provided the Govt. The House approved the list.

The Coordinator OHEPEE presented new course syllabus for Skill Enhancement Course (SEC) as recommended by OHEPEE. The Council approved it.

*S. Srimoy Das Adhikary*  
Principal,  
FM (Autal) College Balasore

Prof. Suresh Chandra Nayak, Coordinator IQAC presented a summary of preparation being made by the college for NAAC Peer Team visit due on 21<sup>st</sup> & 22<sup>nd</sup> August 2019. He requested the HODs present to prepare study materials and upload them on our website. Also the assignment given to the students be uploaded and script evaluation should be sincere and thorough. The House noted with satisfaction the progress made so far and hoped that in view of such excellent preparation the College will be awarded good grade.

Prof. Debatrata Ash, Department of Physics requested the controller of Examination to prepare marks tabulation pattern according to changes in the examination regulation.

Prof. Rabindra Kumar Sahu, Department of Commerce stressed on the need for preparation of Question Bank as per new syllabus. He also held that the procedure for providing photocopy of their valued answer scripts to the student be made simple and with nominal charge. He proposed the opening of MBA Course in the Commerce Department.

The Council requested Prof. Sahu to prepare a proposal for MBA course which may be considered by appropriate committee of the college and be sent to Govt. for approval.

Dr. Subrat Kumar Rana, Department of Economics suggested that sufficient no of book as per new CBCS Syllabus be procured. He also proposed enhancement of remuneration for Question setting and examiners given the fact that the new examination regulations had mandated a question pattern which will require more effort on the part of both question setters and examiners. He proposed enhancement of sitting charge for members of various committees from Rs.100/- to Rs.300/- in keeping with the rate presently in vogue in Fakir Mohan University.

The council agreed with the enhancement proposal in Principle and suggested that actual enhancement may be made after scrutinizing its feasibility by appropriate committee of the college.

Dr. Jayashree Mishra, Department of Psychology expressed concern about inflated marks secured by non-Govt. college students for which students of F.M. College, do not get seat in PG Departments. She urged to introduce an admission entrance test for PG candidates and to take into account both marks scored in the Qualifying exam as well as in entrance test to decide the merit list for admission. The Principal informed the House that there is Govt. directive not to hold any entrance test. But, the college may write to the Govt. to reintroduce entrance test.

Prof. Dillip Kumar Ghosh, Controller of Examination proposed that the no. of sitting in Mid-Sem Exam be reduced to 2 from 3 sitting of present. The House authorized the Controller to explore the feasibility of this proposal.

Prof. Rabindra Mohanty, Coordinator of BBA emphasized on introducing value education in the Syllabus.

Prof. Ruchi Mohapatra, Department of Anthropology proposed opening of B. Sc in Anthropology and also to enhance seats in Anthropology Hons.

The meeting ended with a vote of thanks proposed by Dr. B S. Rath, Member Secretary.

**PROCEEDINGS OF THE 16<sup>TH</sup> ACADEMIC COUNCIL MEETING HELD ON 19.11.2018**

Meeting of the 16<sup>th</sup> Academic Council was held on 19.11.2018 at 11.00AM in the Conference Hall of the College with Principal, Dr. Srimoy Das Adhikary in chair. The Principal called the meeting to order and welcomed the members to the session. He emphasized the importance of this statutory meeting and hoped that the members because of their long association with academics, will contribute meaningfully to deliberation during the session.

Member Secretary, Dr. Biraja Shankar Rath, Academic Bursar, presented the proceedings of the last meeting of the Council and the Action Taken Report thereon which was approved unanimously.

The Principal requested the Heads of various PG Departments to move the newly prepared CBCS Syllabus for PG Courses designed by respective Boards of Studies for the session 2018-20. This was duly approved by the Council.

The Principal also requested the Coordinators/ Nodal Officers of BBA, Integrated BA/B.Sc. B.Ed., Bachelor of Vocation and Diploma Course in Tourism & Hospitality Management to move the Syllabi prepared by their respective Boards of Studies. It was moved and approved by the Council.

The Controller of Examinations, Dr. Lambodar Dey, sought the approval of the House to the Panel of Question paper setters, moderators and examiners for the session 2018-19 recommended by the Boards of Studies of 23 Undergraduate Courses, 8 PG Courses, 3 UG Self-financing Courses and One Diploma Course. The Council approved it and authorized the Controller to make changes in the panel, if and when required.

The Coordinators/ Nodal Officers of BBA, Integrated BA/B.Sc. B.Ed., Bachelor in Vocation and Diploma in Tourism and Hospitality Management Courses moved the new syllabi prepared by their respective Boards of studies which was duly approved by the Council.

Dr. Geetashree Roy, Adm. Bursar, sought the approval of the Council to the list of guest faculty engaged by various Departments for the session 2018-19. It was approved.

The Controller of Examination presented the pattern of questions for End Semester Examination of PG CBCS Courses prepared by the Examination Committee. It was approved by the council.



The Controller of Examinations also presented some important parts of the new Examination Regulations-2018 prepared by the Examination Committee. It was approved by the Council after due deliberation.

Dr. Geetashree Roy sought permission of the council to drop a resolution adopted in the preceding Council meeting to introduce self-financing courses in PPP mode. She appraised the Council that the Govt. does not favour opening of any course in PPP mode. The council approved the proposal.

Dr. Biraja Sankar Rath, Academic Bursar, sought the approval of the council to the proposed MOU to be signed with Odisha State Open University to provide skill based education to our students. He briefly explained the courses to be offered and how the students are going to be benefited by the MOU. The Council approved the proposal after due deliberation.

Prof. Anjan Kumar Das, EC nominee, spoke on increasing the learning ability of the students. He held that grades are better than marks.

Prof. Gananath Dash, V.C. nominee, emphasized the automation of library, Accounts and Examination system. He also requested the Heads of Departments to maintain proper documentation of seminars and other co-curricular activities organized in their Depts., which is a requirement for NAAC inspection.

Prof. Rabindra Mohanty Coordinator, BBA, stressed on maintenance of proper student attendance in classes.

Prof. Abhijit Das, Head, Department of Commerce, proposed opening of M.Phil course in all PG Departments.

Dr. Jayashree Mishra, Head, Department of Psychology proposed shifting of even semester examinations to after summer vacation so that more teaching time is available for odd semester courses. The Controller of examination explained the possible dislocation if, this proposal is adopted. The Council decided not to go ahead with the proposal.

Sri Jyoti Mohapatra, Asst. Prof. B.Voc., proposed opening of masters course in Vocational Education.

The meeting ended with a vote of thanks proposed by Dr. Biraja Shankar Rath, Member Secretary.

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Principal,  
FM (Auta) College Balasore



Proceedings of the 15<sup>th</sup> Academic Council Meeting Held on 22.03.2017

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Meeting of the 15<sup>th</sup> Academic Council was held on 22.03.2017 at 11.00A in the Conference Hall of the College with Principal Prof. Rabindra Mohanty in Chair. The Meeting began with the Principal Prof. Mohanty welcoming the members to the session and hoping for fruitful deliberations in the interest of academic quality and enhancement of the College.

Member Secretary of the Council Dr. Braja Shankar Rath, presented the proceedings of the last meeting of the Council before the House for approval and the same was unanimously approved by the members. He also presented a brief action taken report on the resolutions passed by the previous Academic Council meeting.

The Principal requested the chairpersons of different Board of Studies to submit their proposals relating to the syllabi prepared by their respective Board of Studies for the academic session 2016-19. The same was approved after due deliberations.

The Principal informed the House regarding various construction projects undertaken in the College. He hoped that after completion of all the projects the shortage of class rooms and hostel accommodation for the students shall be over to a great extent.

The Controller of Examinations Dr. K.K. Sahoo sought the approval of the panel of question paper setters, moderators and examiners for the session 2016-17 recommended by various Board of Studies which was duly approved by the Council. The Council authorized the Principal to make suitable changes in the panel if and where required. The council also approved the list of guest faculty engaged for session 2016-17.

Dr. C.S. Nanda, EC. Nominee suggested the opening of courses on marine and vermin culture given the proximity of Balasore to sea. This, he held would provide the students with job opportunities.

Dr. G. N. Dash, U.C. Nominee, emphasized on automation of the Library, Examination and Accounts. He also suggested opening of need based vocational courses.

Dr. H. Kanungo, Head, PG Department of Odia stressed on proper utilization of grants received from various sources in a time bound manner.

Prof. G. Roy, Course Coordinator Diploma in Journalism and Mass Communication informed the House that the number of students getting enrolled in the course is falling gradually due to various reasons. The prime reason being difficulty in coordination of classes after the introduction of CBCS pattern. Also the compensation for teachers hired from outside is too non-remunerative to attract good teachers. She informed the House that running the course in this situation was getting uneconomical. She proposed that if less than 10 students get enrolled for the course, the same may be shut down. The House, after due deliberation, requested her to take all steps to motivate the students for the course and also accepted, in principle, her proposal regarding shutting down of the course.

Dr. J. Mishra, Head Psychology Department and Sri S.K. Rana, Lect in Economics pointed out how the teaching days in Jan-June Semester get squeezed due to CHSE Examination. Dr. Mishra suggested that the responsibility of conducting Mid-Sem Exam, may be allotted to the respective departments so that time spent conducting centralized examination may be lessened.

The House, after due deliberation authorized the Principal to explore suitable measures in order to deal with these problems so that the minimum number of teaching days in a semester as mandated by the UGC is not curtailed.

The meeting ended with a vote of thanks by Dr. B.S. Rath, Member Secretary.

Member Secretary

Principal

Principal,  
FM (Auto) College Balasore

FAKIRMOHAILAUTONOMOUS COLLEGE, BALASORE

PROCEEDINGS OF THE 14<sup>th</sup> ACADEMIC COUNCIL MEETING HELD ON 02.02.2016

Meeting of the Fourteenth Academic Council was held on 02.02.2016 at 11 A.M. in the Conference Hall of the College with Principal, Dr. P. Biswal on the Chair. At the outset, the Principal Dr. Biswal welcomed all the members to the session. Member Secretary of the Council, Dr. S.K. Samal presented the proceedings of the last meeting held on 25.11.2014 before the house for approval. The same was unanimously approved by the members. He also informed the house regarding action taken on the resolutions of the previous Academic Council Meeting.

Principal informed the house regarding the introduction of Choice Based Credit System (CBCS) from the academic session 2015-16 and briefed the members about CBCS.

Principal requested the Chairmen of different Board of Studies to submit their proposals relating to the courses of studies for 2015-2018 for approval by the Council. The same after due deliberations was approved. He also informed the members regarding the opening of a Study Centre of Odisha State Open University from the current session 2015-16 which will be converted to a Regional Centre from the session 2016-17 to cater to the needs of students of North Odisha.

Dr. K.K. Sahu, Controller of Examination sought the approval of the list of Question paper Setters Examiners and Moderators for the session 2015-16 as recommended by various Boards of Studies which was duly approved by the Council. Academic Council authorized the Principal to make suitable changes in the list of paper setters and examiners as and when required. The Council approved the list of guest faculty engaged for the session 2015-16.

The house approved the regulation for newly introduced CBCS. After due deliberation on CBCS system, the house unanimously resolved that there shall be both grades and marks for first three years in the mark sheet of the students.

It was decided by the Council that Students securing grade C & below can appear for Improvement in Core Subject provided he/she has not taken C.L.C from the College.

The house discussed on the suggestion of Dr. (Ma) A.K. Panda to have 40% short answer type questions in both mid & end semester question papers. The same has been accepted unanimously by the house.

The house approved the new academic regulations put forth by the Controller of Examinations after threadbare discussion. The house also approved the BBA syllabus under CBCS to be introduced from the academic session 2016-17 by the Course Coordinator, Sri R. Mohanty, Head of the department of Commerce.

With regard to running of course on Skill Enhancement (SEC), it was resolved that there shall be a minimum of 30 students to run a particular course offered by a Department.

The meeting ended with vote of thanks by Dr. S.K. Samal, member, Secretary.

Principal,  
F.M. (Auto) College Balasore

Principal  
F.M. (Auto) College, Balasore  
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FAKIR MOHAN AUTONOMOUS COLLEGE, BALASORE

PROCEEDINGS OF THE 12<sup>TH</sup> ACADEMIC COUNCIL MEETING HELD ON 25.11.14

Meeting of the 12<sup>th</sup> Academic Council was held on 25.11.14 at 11.30 AM in the Conference Hall of the college with Principal Sri S. Nayak on chair. At the outset, Principal Sri Nayak, welcomed all the members to the session with special mention to the members of the vice-chancellor & executive committee for their interest in the academic matters of the college. Member secretary of the council Dr. S.K. Samal presented the proceedings of the last meeting held on 16.08.13 before the house for approval. The same was unanimously approved by the members.

Principal informed the house that three new subjects viz. Geology, Geography and Anthropology were introduced from the current Academic session 2014-15.

Principal requested the chairman of different Board of Studies to submit their proposals relating the courses of studies for 2014-2017 for approval by the council. The same after due deliberations was approved. Principal was authorized by the council to approve the regulations for Basic Education in Computer Application Certificate Course. The syllabus & Courses of studies for Diploma course in Tourism & Hospitality Management which is a community college scheme of U.G.C. was provisionally approved by the council subject to the final approval of National Skill Development Council (NSDC).

Dr. K.K. Sahu, Controller of Examination sought the approval of the list of Question paper setters, Examiners and Moderators for the session 2014-15 as recommended by various boards of studies. Academic Council authorized the Principal to make suitable changes in the list of paper setters and examiners as and when required.

The council approved the list of guest faculty engaged for the session 2014-15. As per yard stick, guest faculties be appointed irrespective of sanctioned post as per the guidelines of Govt. of Odisha. Approval was obtained for the engagement of guest faculty in the existing course environmental studies, Indian Society & culture & for the non-credit subject general studies (GS) which shall be introduced from the session 2015-16.

The Council authorized the Principal to implement the recommendations of the committee constituted for the preparation of the new academic regulation after bringing certain changes in the light of F.M. University Academic regulation & the same be put before the next Academic Council meeting for ratification.

The house requested the Principal to take a decision after putting it before examination committee on giving Xerox copy of valued answer scripts as suggested by Sri Ashok Senapati, E.C. Nominee.

The proposal for the introduction of general studies as a compulsory non-credit course for final year students effective from the session 2015-16 was approved by the council.

The proposal of the examination committee with regard to allowing students representing University/ State/ National Level events in games & sports, NCC/ NGS/ YRC etc. to appear a special examination both (internal & final) after production of participation certificate was also discussed. The house allowed a candidate to appear as back paper which shall not be reflected as back exam in their mark sheet or certificates.

The proposal of the examination committee regarding improvement in Hons. Paper was also approved.

For PG part-1 students a date is to be fixed for conducting a special internal assessment test in this semester & for subsequent semesters there shall be two internal Assessment Examinations instead of one as prevalent for UG students.

Proposal of Dr. B.S. Rath for a Convening a special Board of Studies in all the PG subjects was approved to make necessary changes in the syllabus so that each semester shall be of 500 marks, (5 Papers) of 3 hours duration of having 5 units uniformly.

The meeting ended with vote of thanks by Dr. S.K. Samal, Member Secretary.

  
Principal  
F.M. (Autonomous) College, Balasore

  
Principal  
F.M. (Autonomous) College, Balasore

PROCEEDINGS OF THE 16<sup>TH</sup> ACADEMIC COUNCIL MEETING HELD ON 19.11.2018

Meeting of the 16<sup>th</sup> Academic Council was held on 19.11.2018 at 11:00AM in the Conference Hall of the College with Principal, Dr. Srimoy Das Adhikary in chair. The Principal called the meeting to order and welcomed the members to the session. He emphasized the importance of this statutory meeting and hoped that the members because of their long association with academics, will contribute meaningfully to deliberation during the session.

Member Secretary, Dr. Biraja Shankar Rath, Academic Bursar, presented the proceedings of the last meeting of the Council and the Action Taken Report thereon which was approved unanimously.

The Principal requested the Heads of various PG Departments to move the newly prepared CBCS Syllabus for PG Courses designed by respective Boards of Studies for the session 2018-20. This was duly approved by the Council.

The Principal also requested the Coordinators/ Nodal Officers of BBA, Integrated BA/B.Sc. B.Ed., Bachelor of Vocation and Diploma Course in Tourism & Hospitality Management to move the Syllabi prepared by their respective Boards of Studies. It was moved and approved by the Council.

The Controller of Examinations, Dr. Lambodar Dey, sought the approval of the House to the Panel of Question paper setters, moderators and examiners for the session 2018-19 recommended by the Boards of Studies of 23 Undergraduate Courses, 8 PG Courses, 3 UG Self-financing Courses and One Diploma Course. The Council approved it and authorized the Controller to make changes in the panel, if and when required.

The Coordinators/ Nodal Officers of BBA, Integrated BA/B.Sc. B.Ed., Bachelor in Vocation and Diploma in Tourism and Hospitality Management Courses moved the new syllabi prepared by their respective Boards of studies which was duly approved by the Council.

Dr. Geetashree Roy, Adm. Bursar, sought the approval of the Council to the list of guest faculty engaged by various Departments for the session 2018-19. It was approved.

The Controller of Examination presented the pattern of questions for End Semester Examination of PG CBCS Courses prepared by the Examination Committee. It was approved by the council.

  
Principal,  
F.M. (Autoc) College Balasore



The Controller of Examinations also presented some important parts of the new Examination Regulations-2018 prepared by the Examination Committee. It was approved by the Council after due deliberation.

Dr. Geetashree Roy sought permission of the council to drop a resolution adopted in the preceding Council meeting to introduce self-financing courses in PPP mode. She appraised the Council that the Govt. does not favour opening of any course in PPP mode. The council approved the proposal.

Dr. Biraja Sankar Rath, Academic Bursar, sought the approval of the council to the proposed MOU to be signed with Odisha State Open University to provide skill based education to our students. He briefly explained the courses to be offered and how the students are going to be benefited by the MOU. The Council approved the proposal after due deliberation.

Prof. Anjan Kumar Das, EC nominee, spoke on increasing the learning ability of the students. He held that grades are better than marks.

Prof. Gananath Dash, V.C. nominee, emphasized the automation of library, Accounts and Examination system. He also requested the Heads of Departments to maintain proper documentation of seminars and other co-curricular activities organized in their Depts., which is a requirement for NAAC inspection.

Prof. Rabindra Mohanty Coordinator, BBA, stressed on maintenance of proper student attendance in classes.

Prof. Abhijit Das, Head, Department of Commerce, proposed opening of M.Phil course in all PG Departments.

Dr. Jayashree Mishra, Head, Department of Psychology proposed shifting of even semester examinations to after summer vacation so that more teaching time is available for odd semester courses. The Controller of examination explained the possible dislocation if, this proposal is adopted. The Council decided not to go ahead with the proposal.

Sri Jyoti Mohapatra, Asst. Prof. B.Voc., proposed opening of masters course in Vocational Education.

The meeting ended with a vote of thanks proposed by Dr. Biraja Shankar Rath, Member Secretary.

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Principal,  
FM (Aut) College Balasore



Meeting of the 15<sup>th</sup> Academic Council was held on 22.03.2017 at 11.00A in the Conference Hall of the College with Principal Prof. Rabindra Mohanty in Chair. The Meeting began with the Principal Prof. Mohanty welcoming the members to session and hoping for fruitful deliberations in the interest of academic quality and enhancement of the College.

Member Secretary of the Council Dr. Biraja Shankar Rath, presented the proceedings of the last meeting of the Council before the House for approval and the same was unanimously approved by the members. He also presented a brief action taken report on the resolutions passed by the previous Academic Council meeting.

The Principal requested the chairpersons of different Board of Studies to submit their proposals relating to the syllabi prepared by their respective Board of Studies for the academic session 2016-19. The same was approved after due deliberations.

The Principal informed the House regarding various construction projects undertaken in the College. He hoped that after completion of all the projects the shortage of class rooms and hostel accommodation for the students shall be overcome to a great extent.

The Controller of Examinations Dr. K.K. Sahoo sought the approval of the panel of question paper setters, moderators and examiners for the session 2016-17 recommended by various Board of Studies which was duly approved by the Council. The Council authorized the Principal to make suitable changes in the panel if and where required. The council also approved the list of guest faculty engaged for session 2017.

Dr. C.S. Nanda, EC. Nominee suggested the opening of courses on marine and vermin culture given the proximity of Balasore to sea. This, he held would provide the students with job opportunities.

Dr. G. N. Dash, U.C. Nominee, emphasized on automation of the Library, Examination and Accounts. He also suggested opening of need based vocational courses.

Dr. H. Kanungo, Head, PG Department of Odia stressed on proper utilization of grants received from various sources in a time bound manner.

Prof. G. Roy, Course Coordinator Diploma in Journalism and Mass Communication informed the House that the number of students getting enrolled in the course is falling gradually due to various reasons. The prime reason being difficulty in coordination of classes after the introduction of CBCS pattern. Also the compensation for teachers hired from outside is too non-remunerative to attract good teachers. She informed the House that running the course in this situation was getting uneconomical. She proposed that if less than 10 students get enrolled for the course, the same may be shut down. The House, after due deliberation, requested her to take all steps to motivate the students for the course and also accepted, in principle, her proposal regarding shutting down of the course.

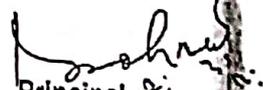
Dr. J. Mishra, Head Psychology Department and Sri S.K. Rana, Lecturer in Economics pointed out how the teaching days in Jan-June Semester get squeezed due to CHSE Examination. Dr. Mishra suggested that the responsibility of conducting Mid-Sem Exam, may be allotted to the respective departments so that time spent conducting centralized examination may be lessened.

The House, after due deliberation authorized the Principal to explore suitable measures in order to deal with these problems so that the minimum number of teaching days in a semester as mandated by the UGC is not curtailed.

The meeting ended with a vote of thanks by Dr. B.S. Rath, Member Secretary.

  
Member Secretary

  
Principal,  
FM (Auto) College Balasore

  
Principal

FAKIR MOHAN AUTONOMOUS COLLEGE, BALASORE

PROCEEDINGS OF THE 14<sup>TH</sup> ACADEMIC COUNCIL MEETING HELD ON 02.02.2016

Meeting of the Fourteenth Academic Council was held on 02.02.2016 at 11 A.M in the Conference Hall of the College with Principal, Dr.P.Biswal on the Chair. At the outset, the Principal Dr.Biswal welcomed all the members to the session. Member Secretary of the Council, Dr.S.K.Samal presented the proceedings of the last meeting held on 25.11.2014 before the house for approval. The same was unanimously approved by the members. He also informed the house regarding action taken on the resolutions of the previous Academic Council Meeting.

Principal informed the house regarding the Introduction of Choice Based Credit System(CBCS) from the academic session 2015-16 and briefed the members about CBCS .

Principal requested the Chairmen of different Board of Studies to submit their proposals relating to the courses of studies for 2015-2018 for approval by the Council. The same after due deliberations was approved. He also informed the members regarding the opening of a Study Centre of Odisha State Open University from the current session 2015-16 which will be converted to a Regional Centre from the session 2016-17 to cater to the needs of students of North Odisha.

Dr.K.K.Sahu, Controller of Examination sought the approval of the list of Question paper Setters Examiners and Moderators for the session 2015-18 as recommended by various Boards of Studies which was duly approved by the Council. Academic Council authorized the Principal to make suitable changes in the list of paper setters and examiners as and when required. The Council approved the list of guest faculty engaged for the session 2015-16.

The house approved the regulation for newly introduced CBCS. After due deliberation on CBCS system, the house unanimously resolved that there shall be both grades and marks for first three years in the mark sheet of the students.

It was decided by the Council that Students securing grade C & below can appear for improvement in Core Subject provided he/she has not taken C.L.C from the College.

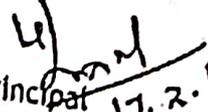
The house discussed on the suggestion of Dr. (Ma) A.K.Panda to have 40% short answer type questions in both mid & end semester question papers. The same has been accepted unanimously by the house.

The house approved the new academic regulations put forth by the Controller of Examinations after threadbare discussion. The house also approved the BBA syllabus under CBCS to be introduced from the academic session 2016-17 by the Course Coordinator, Sri R.Mohanty, Head of the department of Commerce.

With regard to running of course on Skill Enhancement (SEC), It was resolved that there shall be a minimum of 30 students to run a particular course offered by a Department.

The meeting ended with vote of thanks by Dr.S.K.Samal, member, Secretary.

  
Principal,  
FM (Auto) College Balasore

  
Principal  
17.2.16  
F.M. (Auto) College, Balasore

**FAKIR MOHAN AUTONOMOUS COLLEGE, BALASORE**  
**PROCEEDINGS OF THE 13<sup>th</sup> ACADEMIC COUNCIL MEETING HELD ON 25.11.14**

Meeting of the thirteenth Academic Council was held on 25.11.14 at 11.30AM in the Conference Hall of the college with Principal Sri S. Nayak on chair. At the outset, Principal Sri Nayak, welcomed all the members to the session with special mention to the nominees of the vice-chancellor & executive committee for their interest in the academic matters of the college. Member secretary of the council Dr. S.K. Samal presented the proceeding of the last meeting held on 10.08.13 before the house for approval. The same was unanimously approved by the members.

Principal informed the house that three new subjects Viz, Geology, Geography and Anthropology were introduced from the current Academic session 2014-15.

Principal requested the chairman of different Board of Studies to submit their proposals relating the courses of studies for 2014-2017 for approval by the council. The same after due deliberations was approved. Principal was authorized by the council to approve the regulations for Basic Education in Computer Application Certificate Course. The syllabus & Courses of studies for Diploma course in Tourism & Hospitalist Management which is a community college scheme of U.G.C was provisionally approved by the council subject to the final approval of National Skill Development Council (NSDC).

Dr. K.K. Sahu, Controller of Examination sought the approval of the list of Question paper setters, Examiners and Moderators for the session 2014-15 as recommended by various boards of studies. Academic Council authorized the Principal to make suitable changes in the list of paper setters and examiners as and when required.

The council approved the list of guest faculty engaged for the session 2014-15. As per yard stick, guest faculties be appointed irrespective of sanctioned post as per the guidelines of Govt. of Odisha. Approval was obtained for the engagement of guest faculty in the existing course environmental studies, Indian Society & culture & for the non-credit subject general studies (Gs) which shall be introduced from the session 2015-16.

The Council authorized the Principal to implement the recommendations of the committee constituted for the preparation of the new academic regulation after bringing certain changes in the light of F.M University Academic regulation & the same be put before the next Academic Council meeting for ratification.

The house requested the Principal to take a decision after putting it before examination committee on giving Xerox copy of valued answer scripts as suggested by Sri Ashok Senapati, E.C. Nominee.

The proposal for the introduction of general studies as a compulsory non-credit course for final year students effective from the session 2015-16 was approved by the council.

The proposal of the examination committee with regard to allowing students representing University/ State/ National Level events in games & sports, NCC/ NSS/ YRC etc. to appear a special examination both (internal & final) after production of participation certificate was also discussed. The house allowed a candidate to appear as back paper which shall not be reflected as back exam in their mark sheet or certificates.

The proposal of the examination committee regarding improvement in Hons. Paper ~~is~~ was also approved.

For PG part-1 students a date is to be fixed for conducting a special internal assessment test in this semester & for subsequent semesters there shall be two internal Assessment Examinations instead of one as prevalent for UG students.

Proposal of Dr. B.S. Rath for a Convening a special Board of Studies in all the PG subjects was approved to make necessary changes in the syllabus so that each semester shall be of 500 marks. (5 Papers) of 3 hours duration of having 5 units uniformly.

The meeting ended with vote of thanks by Dr. S.K. Samal, Member Secretary.

  
Principal,  
F.M. (Auto) College Balasore

 9-12-14  
Principal  
F.M. (Auto) College, Balasore

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**PROCEEDINGS OF THE 16<sup>TH</sup> ACADEMIC COUNCIL MEETING HELD ON 19.11.2018**

Meeting of the 16<sup>th</sup> Academic Council was held on 19.11.2018 at 11 00AM in the Conference Hall of the College with Principal, Dr. Srimoy Das Adhikary in chair. The Principal called the meeting to order and welcomed the members. He emphasized the importance of this statutory meeting and hoped that the members because of their long association with academics, will contribute meaningfully to deliberation during the session.

Member Secretary, Dr. Biraja Shankar Rath, Academic Bursar, presented the proceedings of the last meeting of the Council and the Action Taken Report thereon which was approved unanimously.

The Principal requested the Heads of various PG Departments to move the newly prepared CBCS Syllabus for PG Courses designed by respective Boards of Studies for the session 2018-20. This was duly approved by the Council.

The Principal also requested the Coordinators/ Nodal Officers of BBA, Integrated BA/B.Sc. B.Ed., Bachelor of Vocation and Diploma Course in Tourism & Hospitality Management to move the Syllabi prepared by their respective Boards of Studies. It was moved and approved by the Council.

The Controller of Examinations, Dr. Lambodar Dey, sought the approval of the House to the Panel of Question paper setters, moderators and examiners for the session 2018-19 recommended by the Boards of Studies of 23 Undergraduate Courses, 8 PG Courses, 3 UG Self-financing Courses and One Diploma Course. The Council approved it and authorized the Controller to make changes in the panel, if and when required.

The Coordinators/ Nodal Officers of BBA, Integrated BA/B.Sc. B.Ed., Bachelor in Vocation and Diploma in Tourism and Hospitality Management Courses moved the new syllabi prepared by their respective Boards of studies which was duly approved by the Council.

Dr. Geetashree Roy, Adm. Bursar, sought the approval of the Council to the list of guest faculty engaged by various Departments for the session 2018-19. It was approved.

The Controller of Examination presented the pattern of questions for End Semester Examination of PG CBCS Courses prepared by the Examination Committee. It was approved by the council.

  
Principal,  
F.M. (Auton) College Balasore



The Controller of Examinations also presented some important parts of the new Examination Regulations-2018 prepared by the Examination Committee. It was approved by the Council after due deliberation.

Dr. Geetashree Roy sought permission of the council to drop a resolution adopted in the preceding Council meeting to introduce self-financing courses in PPP mode. She appraised the Council that the Govt. does not favour opening of any course in PPP mode. The council approved the proposal.

Dr. Biraja Sankar Rath, Academic Bursar, sought the approval of the council to the proposed MOU to be signed with Odisha State Open University to provide skill based education to our students. He briefly explained the courses to be offered and how the students are going to be benefited by the MOU. The Council approved the proposal after due deliberation.

Prof. Anjan Kumar Das, EC nominee, spoke on increasing the learning ability of the students. He held that grades are better than marks.

Prof. Gananath Dash, V.C. nominee, emphasized the automation of library, Accounts and Examination system. He also requested the Heads of Departments to maintain proper documentation of seminars and other co-curricular activities organized in their Depts., which is a requirement for NAAC inspection.

Prof. Rabindra Mohanty Coordinator, BBA, stressed on maintenance of proper student attendance in classes.

Prof. Abhijit Das, Head, Department of Commerce, proposed opening of M.Phil course in all PG Departments.

Dr. Jayashree Mishra, Head, Department of Psychology proposed shifting of even semester examinations to after summer vacation so that more teaching time is available for odd semester courses. The Controller of examination explained the possible dislocation if, this proposal is adopted. The Council decided not to go ahead with the proposal.

Sri Jyoti Mohapatra, Asst. Prof. B.Voc., proposed opening of masters course in Vocational Education.

The meeting ended with a vote of thanks proposed by Dr. Biraja Shankar Rath, Member Secretary.

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Principal,  
FM (Auto) College Balasore

*[Handwritten Signature]*

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Proceedings of the 15<sup>th</sup> Academic Council Meeting Held on 22.03.2017

Meeting of the 15<sup>th</sup> Academic Council was held on 22.03.2017 at 11.00A in the Conference Hall of the College with Principal Prof. Rabindra Mohanty in Chair. The Meeting began with the Principal Prof. Mohanty welcoming the members to session and hoping for fruitful deliberations in the interest of academic quality, enhancement of the College.

Member Secretary of the Council Dr. Biraja Shankar Rath, presented the proceedings of the last meeting of the Council before the House for approval and the same was unanimously approved by the members. He also presented a brief action taken report on the resolutions passed by the previous Academic Council meeting.

The Principal requested the chairpersons of different Board of Studies to submit their proposals relating to the syllabi prepared by their respective Board of Studies for the academic session 2016-19. The same was approved after due deliberations.

The Principal informed the House regarding various construction projects undertaken in the College. He hoped that after completion of all the projects the shortage of class rooms and hostel accommodation for the students shall be overcome to a great extent.

The Controller of Examinations Dr. K.K. Sahoo sought the approval of the panel of question paper setters, moderators and examiners for the session 2016-17 as recommended by various Board of Studies which was duly approved by the Council. The Council authorized the Principal to make suitable changes in the panel if and where required. The council also approved the list of guest faculty engaged for session 2017.

Dr. C.S. Nanda, EC. Nominee suggested the opening of courses on marine and vermin culture given the proximity of Balasore to sea. This, he held would provide the students with job opportunities.

Dr. G. N. Dash, U.C. Nominee, emphasized on automation of the Library, Examination and Accounts. He also suggested opening of need based vocational courses.

Dr. H. Kanungo, Head, PG Department of Odia stressed on proper utilization of grants received from various sources in a time bound manner.

Prof. G. Roy, Course Coordinator Diploma in Journalism and Mass Communication informed the House that the number of students getting enrolled in the course is falling gradually due to various reasons. The prime reason being difficulty in coordination of classes after the introduction of CBCS pattern. Also the compensation for teachers hired from outside is too non-remunerative to attract good teachers. She informed the House that running the course in this situation was getting uneconomical. She proposed that if less than 10 students get enrolled for the course, the same may be shut down. The House, after due deliberation, requested her to take all steps to motivate the students for the course and also accepted, in principle, her proposal regarding shutting down of the course.

Dr. J. Mishra, Head Psychology Department and Sri S.K. Rana, Lecturer in Economics pointed out how the teaching days in Jan-June Semester get squeezed due to CHSE Examination. Dr. Mishra suggested that the responsibility of conducting Mid-Sem Exam, may be allotted to the respective departments so that time spent conducting centralized examination may be lessened.

The House, after due deliberation authorized the Principal to explore suitable measures in order to deal with these problems so that the minimum number of teaching days in a semester as mandated by the UGC is not curtailed.

The meeting ended with a vote of thanks by Dr. B.S. Rath, Member Secretary.

  
Member Secretary

  
Principal

  
Principal  
FM (Acad) College Balasore

FAKIR MOHAN AUTONOMOUS COLLEGE, BALASORE

PROCEEDINGS OF THE 14<sup>TH</sup> ACADEMIC COUNCIL MEETING HELD ON 02.02.2016

Meeting of the Fourteenth Academic Council was held on 02.02.2016 at 11 A.M in the Conference Hall of the College with Principal, Dr.P.Biswal on the Chair. At the outset, the Principal Dr.Biswal welcomed all the members to the session. Member Secretary of the Council, Dr.S.K.Samal presented the proceedings of the last meeting held on 25.11.2014 before the house for approval. The same was unanimously approved by the members. He also informed the house regarding action taken on the resolutions of the previous Academic Council Meeting.

Principal informed the house regarding the Introduction of Choice Based Credit System(CBCS) from the academic session 2015-16 and briefed the members about CBCS .

Principal requested the Chairmen of different Board of Studies to submit their proposals relating to the courses of studies for 2015-2018 for approval by the Council. The same after due deliberations was approved. He also informed the members regarding the opening of a Study Centre of Odisha State Open University from the current session 2015-16 which will be converted to a Regional Centre from the session 2016-17 to cater to the needs of students of North Odisha.

Dr.K.K.Sahu, Controller of Examination sought the approval of the list of Question paper Setters Examiners and Moderators for the session 2015-18 as recommended by various Boards of Studies which was duly approved by the Council. Academic Council authorized the Principal to make suitable changes in the list of paper setters and examiners as and when required. The Council approved the list of guest faculty engaged for the session 2015-16.

The house approved the regulation for newly introduced CBCS. After due deliberation on CBCS system, the house unanimously resolved that there shall be both grades and marks for first three years in the mark sheet of the students.

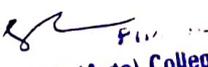
It was decided by the Council that Students securing grade C & below can appear for improvement in Core Subject provided he/she has not taken C.L.C from the College.

The house discussed on the suggestion of Dr.(Maj) A.K.Panda to have 40% short answer type questions in both mid & end semester question papers. The same has been accepted unanimously by the house.

The house approved the new academic regulations put forth by the Controller of Examinations after threadbare discussion. The house also approved the BBA syllabus under CBCS to be introduced from the academic session 2016-17 by the Course Coordinator, Sri R.Mohanty, Head of the department of Commerce.

With regard to running of course on Skill Enhancement (SEC), it was resolved that there shall be a minimum of 30 students to run a particular course offered by a Department.

The meeting ended with vote of thanks by Dr.S.K.Samal, member ,Secretary.

  
F.M. (Auto) College Balasore

  
Principal 17.2.16  
F.M. (Auto) College, Balasore

**FAKIR MOHAN AUTONOMOUS COLLEGE, DALASORE**  
**PROCEEDINGS OF THE 13<sup>TH</sup> ACADEMIC COUNCIL MEETING HELD ON 25.11.14**

Meeting of the thirteenth Academic Council was held on 25.11.14 at 11.30AM in the Conference Hall of the college with Principal Sri S. Nayak on chair. At the outset, Principal Sri Nayak, welcomed all the members to the session with special mention to the nominees of the vice-chancellor & executive committee for their interest in the academic matters of the college. Member secretary of the council Dr. S.K. Samal presented the proceeding of the last meeting hold on 10.08.13 before the house for approval. The same was unanimously approved by the members.

Principal informed the house that three new subjects Viz, Geology, Geography and Anthropology were introduced from the current Academic session 2014-15.

Principal requested the chairman of different Board of Studies to submit their proposals relating the courses of studies for 2014-2017 for approval by the council. The same after due deliberations was approved. Principal was authorized by the council to approve the regulations for Basic Education in Computer Application Certificate Course. The syllabus & Courses of studies for Diploma course in Tourism & Hospitalist Management which is a community college scheme of U.G.C was provisionally approved by the council subject to the final approval of National Skill Development Council (NSDC).

Dr. K.K. Sahu, Controllor of Examination sought the approval of the list of Question paper setters, Examiners and Moderators for the session 2014-15 as recommended by various boards of studies. Academic Council authorized the Principal to make suitable changes in the list of paper setters and examiners as and when required.

The council approved the list of guest faculty engaged for the session 2014-15. As per yard stick, guest faculties be appointed irrespective of sanctioned post as per the guidelines of Govt. of Odisha. Approval was obtained for the engagement of guest faculty in the existing course environmental studies, Indian Society & culture & for the non-credit subject general studies (Gs) which shall be introduced from the session 2015-16.

The Council authorized the Principal to implement the recommendations of the committee constituted for the preparation of the new academic regulation after bringing certain changes in the light of F.M University Academic regulation & the same be put before the next Academic Council meeting for ratification.

The house requested the Principal to take a decision after putting it before examination committee on giving Xerox copy of valued answer scripts as suggested by Sri Ashok Senapati, E.C. Nominee.

The proposal for the introduction of general studies as a compulsory non-credit course for final year students effective from the session 2015-16 was approved by the council.

The proposal of the examination committee with regard to allowing students representing University/ State/ National Level events in games & sports, NCC/ NSS/ YRC etc. to appear a special examination both (internal & final) after production of participation certificate was also discussed. The house allowed a candidate to appear as back paper which shall not be reflected as back exam in their mark sheet or certificates.

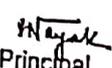
The proposal of the examination committee regarding improvement in Hons. Paper ~~is~~ was also approved.

For PG part-1 students a date is to be fixed for conducting a special internal assessment test in this semester & for subsequent semesters there shall be two internal Assessment Examinations instead of one as prevalent for UG students.

Proposal of Dr. B.S. Rath for a Convening a special Board of Studies in all the PG subjects was approved to make necessary changes in the syllabus so that each semester shall be of 500 marks, (5 Papers) of 3 hours duration of having 5 units uniformly.

The meeting ended with vote of thanks by Dr. S.K. Samal, Member Secretary.

  
**Principal**  
**F.M (Auto) College Balasore**

 9-12-14  
**Principal**  
**F.M. (Auto) College, Balasore**

40  
 The Finance Committee Meeting was  
 on 28.06.2021 for the Academic Year  
 2020-21

A meeting of the Finance Committee of F.M. Autonomous College, Balasore was held on 28.06.2021 at 11:30 AM on 28.06.2021 with Dr. Sangita Sahu, Principal on Chair. The following members of the Finance Committee attended the meeting:

1. Sri Ananash Kumar Patra  
 Comptroller of Finance, F.M. University Balasore
2. Sri Sangit Kumar Nayak,  
 Chartered Accountant, Padmapur, Balasore
3. Dr. Subrat Kumar Rana  
 Accounts Bursar, F.M. (Aut) Colln, Balasore

Principal -  
 F.M. Autonomous College  
 Balasore

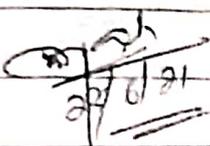
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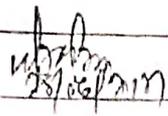
At the outset, Principal extended a cordial welcome to all the members of the Committee and started the meeting as per the agenda. After these introductory discussions on the agenda, the following resolutions were adopted:

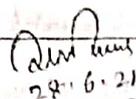
1. The Committee approved the total proposed expenditure of Rs 703000/- against the total revenue of Rs 1120000/- of Integrated B. Ed. for the Academic Year 2020-21.
2. The Committee approved the total proposed expenditure of Rs 586800/- against the total revenue of Rs 5971150/- of Controller of Examination Section for the Academic Year 2020-21.
3. The Committee also approved the total proposed expenditure of Rs 1385000/- against the total revenue of Rs 1385000/- of BBA Department.
4. The Committee further approved the total proposed expenditure of Rs 891000/- against the total revenue of Rs 1350963/- of Computer Science Dept.
5. The Committee also approved the following honorarium to the members attending the UGC Statutory Meetings:
  1. Members of Academic Council - Rs 500/- (Outside Members)
  2. Members of Finance Committee - Rs 500/- (Outside Members)
  3. Member of the Governing Body - Rs 1000/- (Outside Members)

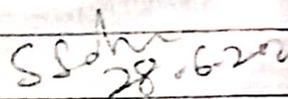
6. The Committee approved the proposal of a full time DE Data Entry Operator (DEO) from the Controller of Examination Section out of the Examination Fund to carry out the NAD and other digital and day to day works of the Controller of Examination Section on out-sourcing basis. Till the engagement of a full-time DEO, the existing part-time arrangement of DEO will continue with a monthly remuneration of Rs 3000/- per month.
7. The Committee also approved the engagement of a part-time accountant of Sri P. C. Padhi in the Controller Examination Section with a monthly remuneration of Rs 5000/- per month from the Examination Fund. But he has to work as the part-time accountant beyond the office hours of the College.

The meeting ended with a general vote of thanks -

  
27/6/21  
(S.K. Nayak)  
Member

  
28/6/21  
(M.K. Patna)  
Member

  
28.6.21  
(S.K. Rana)  
Member

  
28.6.21  
(S. Sahu)  
Principal - cum - clm



Principal,  
FM (Aut) College Balasore

No. 2104 /

OFFICE ORDER

Date 18/06/2021

Subject to approval of the Governing Body, the Finance Committee of the College is constituted for a term of 3 (Three) years from the date of issue of this Order in accordance with the Ministry of Human Resource Development (U.G.C.) Notification dated 12<sup>th</sup> February, 2018 UGC (Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2018 as follows.

Sl. No.	Category	Name of the Nominee	Position
1	Principal	Ex-Officio	Chairperson
2	G. B. Nominee for 2 years	Shri Sanjib Kumar Nayak, Chartered Accountant	Member
3	Finance Officer of the affiliating University	Shri Manash Kumar Patra, OFS-I, (SB), Comptroller of Finance, F. M. University	Member
4	One senior-most teacher of the College to be nominated by the Principal for 2 years	Dr. Subrata Kumar Rana, Accounts Bursar	Member

The Finance Committee shall meet at least twice a year.

The Finance Committee is to act as an advisory body to the Government Body, to consider:

- Budget estimate relating to the grant received/receivable from UGC and income from fees etc. collected for the activities to undertake the scheme of autonomy; and
- Audited accounts for the above.

*SSohu*  
Principal, 18-6-2021

F. M. Autonomous College, Balasore

Memo No. 2105 / Dated 18/06/2021

Copy to members concerned for information and necessary action.

*SSohu*  
Principal, 18-6-2021

F. M. Autonomous College, Balasore

Memo No. \_\_\_\_\_ / Dated \_\_\_\_\_

Copy to Coordinator, IQAC / Controller of Examinations / Accounts Bursar / Accountant for information and necessary action.

*St-*  
Principal,

F. M. Autonomous College, Balasore

*St-*  
Principal,  
FM (Auto) College Balasore

PROCEEDINGS OF THE MEETING OF EXAMINATION COMMITTEE ON 05.02.2020

A meeting of the Examination committee was held on 05.02.2020 at 3 P.M. under the chairmanship of Dr.S.Das Adhikary, Principal. It was attended by the following members:

1. Dr B.S.Rath, Academic Bursar
2. Sri S.C.Nayak, Asso.Prof.of Physics
3. Sri D.K.Ghose, Controller of Examns
4. Sri F.K.Parhi, Accounts Bursar
5. Sri R.Rout, Asst Prof.of Botany
6. Sri M.K.Mishra, Asst.Prof.of Comp.Sc
7. Sri B.D.Behera, Asst.Prof.of Chem.

The committee had a detailed discussion on various issues of the examination section and took the following decisions.

1. Revision of Form fill-up fees:

In view of the implementation of CBCS curricula, increase in the number of papers and enhancement in the expenditure under various heads, the committee decided to revise the Form fill-up fees for all streams of UG & PG including BEd, DTHM and BVoE to Rs.600/-per semester for a student having core subject without practical and Rs.650/-per semester for a student having core subject with practical.

2. Revision of Remuneration of Question paper Setters & Evaluators:

In view of the exhaustive nature of question papers and in pursuance of the govt. instructions, it was decided to enhance the remunerations in theory papers as follows:

a) Remuneration for Question paper setting shall be Rs.1000/-per set of 3-hour duration and Rs. 800/-per set of 2-hour duration. The revised amount shall be inclusive of miscellaneous expenses.

b) Remuneration for evaluation of answer scripts shall be Rs.30/-per script of 3-hour duration and Rs.20/-per script of 2-hour duration.

3. Provision of expenditure for sitting arrangement:

As there is no provision of remuneration for persons engaged in sitting arrangement, it was decided to fix a total amount of Rs.600/-per end-semester exam for such work.

4. Revision of Sitting charges:

It was decided to enhance the sitting charges for each official of Board of Studies and Board of Conducting Examiners to Rs.300/-per meeting.

5. Evaluation of Communicative English paper in Arts:

As the question paper of Communicative English (SEC-I) in Arts of III Sem had certain discrepancies in its pattern, the committee resolved to allow evaluation of answers of 40 marks which were in conformity with the syllabus and convert it to the total mark to be awarded as per the PQ method.

The revision of fees and remunerations mentioned at point no. 1,2,3&4 shall be effective from the academic session 2020-21 and shall be applicable for students and examinations under CBCS pattern. These decisions shall be placed before the Finance Committee and Executive Committee for approval.

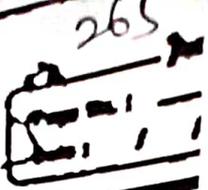
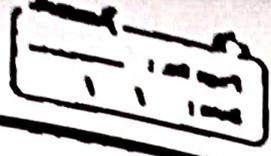
The meeting ended with a vote of thanks to the Chairman and members present.

  
Principal 5.2.20



Principal,  
FM (Arts) College Balasore

Finance Committee meeting  
on 18.12.2018



Chairman - Dr. S.D. Adhikary, Principal

Members present

- 1) Dr. B.S. Rath, Academic Bureau PSJ  
18/12/18
- 2) Sri S.K. Nayak, ECA ~~PSJ~~  
17/12/18
- 3) Sri F.K. Parhi, Accounts Bureau F  
18.12
- 4) Dr. Sat G. Roy, Adm. Bureau G.Roy  
18/12/18

*[Signature]*

Principal,  
FM (Aut) College Balasore

**PROCEEDINGS OF THE FINANCE COMMITTEE MEETING HELD ON**  
**18.12.2018**

A meeting of the Finance Committee was held on 18.12.2018 at 12.30 P.M. In the office chamber of the Principal under the chairmanship of Dr S Das Adhikary, Principal. It was attended by the following members-

1. Dr B S Rath, Academic Bursar
2. Dr G Roy, Administrative Bursar
3. Sri S K Nayak, FCA
4. Sri F K Parhi, Accounts Bursar

The Budget proposals of different Self-Financing Courses and Examinations for the session 2018-19 were discussed along with other financial matters and decisions as detailed below were taken in the meeting.

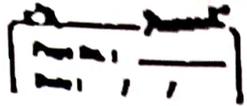
**1. Budget proposals:**

- a) The Committee approved the total expenditure of Rs. 10,74,600/- out of the total revenue of Rs. 11,77,932/- for the Computer Science dept.
- b) The Committee approved the total expenditure of Rs. 16,69,000/- for the BBA dept. As the total receipt is Rs. 14,88,000/-, it was decided to meet the deficit amount of Rs. 1,81,000/- from the accrued interest available in the fund.
- c) The Committee approved the total expenditure of Rs. 94,45,000/- out of the total receipt of Rs. 1,58,00,000/- for the BEd dept.
- d) The Committee approved the total expenditure of Rs. 32,09,400/- out of the total receipt of Rs. 32,89,140/- for the Examinations.

**2. Revision of Remunerations and other expenses during examinations:**

The committee approved the decision of the Examination Committee to revise the Remuneration and other expenses of certain assignments/items during the examinations as given below-

<u>Assignment/Item</u>	<u>Existing rate</u>	<u>Revised rate</u>
a. Invigilator/Reliever	no rate fixed for exam of 1 Hour duration	Rs. 50/-
	Rs. 60/- for exam of 2 hr duration	Rs. 100/-
b. Preparation of MNR	Rs. 1.30 per candidate	Rs. 1.50 per candidate



3

The decisions taken at Sl. No. 2 and 3 shall be placed before the Executive Committee for approval.

The meeting ended with a vote of thanks to the Chairman and members present.

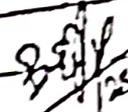
  
Principal  
MPLAK

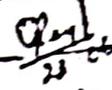
  
Principal,  
FM (Auto) College Balasore

Meeting of the Finance Committee held on 28.6.2018

Chairman - Dr. S. Das Adhikary, Principal

Members Present:-

1) Dr. B. C. Rath, Academic Bursar -  28/6/18

2) Dr. G. Roy, Administrative Bursar -  28/6/18

3) Sri S. K. Nayak, FCA -  28/6/18

4) Sri F. K. Parhi, Accounts Bursar -  28.6.18



Principal  
FM (Auto) College Balasore

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**PROCEEDINGS OF THE FINANCE COMMITTEE MEETING HELD ON**  
**28.06.2018**

A meeting of the Finance committee was held on 28.06.2018 at 12.30 P.M. in the office chamber of the Principal under the chairmanship of Dr S Das Adhikary, Principal. It was attended by-

1. Dr B S Rath, Academic Bursar, Member
2. Sri S K Nayak, FCA, Member
3. Smt G Roy, Administrative Bursar, Member
4. Sri F K Parhi, Accounts Bursar, Convener

At the outset, the proceedings of the last Finance Committee meeting were presented and confirmed.

The following resolutions were adopted in the meeting:

**1. Revision of Fees:-**

The committee had a detailed discussion on the proposal of the Development committee regarding the revision/modification of fees of students under different heads and accorded approval as given below:

<u>Sl No.</u>	<u>Head</u>	<u>Existing rate</u>	<u>Revised rate</u>
1.	Syllabus	Rs.50/-	Rs.125/-
2.	Calendar	Rs.6/-	Rs.25/-
3.	Magazine	Rs.15/-	Rs.35/-
4.	DSA	Rs.2/-	Rs.5/-
5.	College Union	Rs.9/-	Rs.20/-
6.	Athletics	Rs.15/-	Rs.25/-
7.	BCR/GCR	Rs.6/-	Rs.10/-
8.	Drama	Rs.10/-	Rs.15/-
9.	Science/Com/Humanities Soc.	Rs.5/-	Rs.10/-
10.	Smart Identity-cum-Lib. card	Rs.3/-	Rs.210/-

The Fees under other heads shall remain unchanged.

The above revised fee structure shall be placed before the Executive Committee for further course of action.

  
Principal,  
FM (Auto) College Balasore

Contd.

2. Revision/Payment of Honorarium and other expenses in Non-SAMS admission:-

The committee approved the decision of Development committee regarding the revision/payment of honorarium and other expenses in Non-SAMS (PG/BBA/BEEd) admissions as follows:

- a) The honorarium for non-teaching staff engaged in admission work shall be revised to Rs.10/- per application form.
- b) The honorarium for teaching staff engaged in admission work is hereby fixed at Rs.10/- per application form.
- c) The refreshment expense during the admission work is revised to Rs.15/- per application form.

3. Expenses in walk-in Interview for Guest Faculty:-

The committee approved the payment of remuneration of Rs.1000/- alongwith TA/DA/CA as per govt rule to each Subject Expert attending the walk-in interview for engagement of guest faculty. Further, the refreshment expense for each department conducting the interview is revised to Rs.300/-.

The meeting ended with a vote of thanks to the Chairman and members present.

  
Principal 28.6.18

  
Principal,  
FM (Auto) College Balasore

Meeting of the Finance Committee  
on 23.12.2017

1. Dr. S D Adhikary, Principal-cum-Chairman
  2. Sri S K Nayak, FCA
  3. Dr. B S Rath, Reader in Pol-Sc, member
  4. Sri F K Parhi, Acct. Officer
  5. Smt G Roy, Reader in English, member
- Invitees

*(Signature)*  
23/12/17

*(Signature)*  
23/12/17

*(Signature)*  
23.12.17

*(Signature)*  
23/12/17

1. Sri R Mohanty, Coordinator BBA
2. Dr. L Dey, Controller of Exams.
3. Sri R K Ray, Coordinator Comp. Sc.

*(Signature)*  
23-12-17

*(Signature)*  
23/12/17

*(Signature)*  
Principal,  
FIM (Aut) College Balasore

**PROCEEDINGS OF THE FINANCE COMMITTEE MEETING HELD ON**  
**23.12.2017**

A meeting of the Finance committee was held on 23.12.2017 at 11 A.M. in the office chamber of the Principal with Dr S D Adhikary, Principal on the Chair. It was attended by:

1. Dr B S Rath, Associate Professor of Pol. Sc, Member
2. Sri S K Nayak, FCA, Member
3. Smt G Roy, Associate Professor of English, Member
4. Sri F K Parhi, Accounts Bursar, Convener

The following officers attended the meeting as invitees-

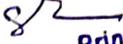
1. Dr L Dey, Controller of Examinations
2. Sri R Mohanty, Coordinator of BBA
3. Sri R K Ray, Coordinator of Computer Science

At the outset, the proceedings of the last Finance Committee meeting was presented and was confirmed.

The committee had a detailed discussion on the budget proposals of Examination section and Self-Financing courses for the session 2017-18 and other financial matters of the college. The following decisions were taken-

**1. Budget proposals:-**

- a) The proposed expenditure of Rs 29,50,510/- out of the total receipt of Rs 29,52,870/- in the current year for Autonomous Examinations was approved.
- b) The proposed expenditure of Rs 13,76,256/- out of the total receipt of Rs 13,98,000/- in the current year for BBA dept was approved.
- c) The proposed expenditure of Rs 10,95,140/- out of the total receipt of Rs 11,52,732/- in the current year for Computer Science dept was approved.
- d) The proposed expenditure of Rs 72,088/- against the total receipt of Rs 12,256/- in the current year for JMC course was approved. It was decided to meet the deficit of Rs 59,832/- from the accrued interest in the fund.

  
Principal.  
FM (Auto) College Balasore

e) The proposed expenditure of Rs 51,66,548/- out of the total receipt of Rs 1,05,50,000/- in the current year for Int. BEd course was approved.

**2. Budget Proposal of Autonomy Instt(UGC)-**

It was decided to submit the Budget proposals of Rs 13,00,000/- for the financial year 2017-18 and Rs 20,00,000/- for the financial year 2018-19 to the UGC for sanction.

**3. Honorarium to Coordinators of SFCs-**

In view of non-availability of sufficient qualified and experienced faculty, the committee approved the decision of the Core committee to allow the Coordinator of Integrated BEd course to engage 10 no. of classes per month. As such the honorarium of Coordinator of Int BEd be enhanced to Rs 20,000/- per month.

The committee also decided to enhance the honorarium of Coordinator of BBA course to Rs 20,000/- per month with the same term and condition.

The above revisions in the honorarium shall be effective from 01.01.2018.

**4. Revision of Fees-**

The committee approved the decision of the Examination committee to revise the End-Semester examination fees of the courses mentioned below with effect from 01.01.2018.

<u>Course</u>	<u>Existing fee</u>	<u>Revised to</u>
All Science candidates & Arts candidates having Practical component in their Core course.	Rs 450/-	Rs 500/-
Int.BEd.	Rs 450/-	Rs 500/-

The fee structure of all other courses shall remain unchanged.

**5. Revision of Remuneration-**

The committee approved the decision of the Examination committee to enhance the remuneration of persons engaged in End-Semester examination as mentioned below with effect from 01.01.2018.

  
Principal,  
FM (Auto) College Balasore

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**PROCEEDINGS OF THE FINANCE COMMITTEE MEETING ON 11.04.2016**

A meeting of the Finance Committee was held in the office chamber of the Principal on 11.04.16 at 11.00AM to discuss on the expenditure incurred under the Autonomy Grant for 2015-16 and college development scheme (12<sup>th</sup> Plan)

It was attended by: -

1. Dr. P. Biswal
2. Sri R. Mohanty
3. Sri S K. Nayak
4. Sri F.K. Parhi

Principal Cum Chairman  
Reader in Com & Member  
CA & Member  
Accounts Bursar & Convener

At the outset, the proceedings of the Finance Committee Meeting held on 17.02.16 was presented and the minutes were confirmed

The committee had a detailed discussion on the expenditure under Autonomy Grant and College Development Scheme and the following decisions were taken -

1. The committee approved the expenditure incurred during 2015-16 amounting to a total of Rs 15,84,207/- out of Rs.16,00,000/- received under the Autonomy Grant.

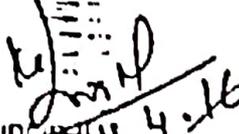
The head wise expenditure of Rs.3,18,800/- towards Guest Faculty Remuneration, Rs 5,49,717/- towards purchase of Books and Journal, Rs 64,445/- towards conduct of statutory meeting Rs 75,000/- towards conduct of Extension activities, Rs 2,91,713/- towards purchase of Equipments, Rs 2,04,532/- towards conduct of Seminars/ Workshops and Rs 80,000/- towards Repair and Renovation works were discussed in details and was approved.

2. The committee discussed the expenditure made towards Remedial coaching under college Development (12<sup>th</sup> Plan) scheme and approved the expenditure of Rs 87,597/- out of Rs 2,00,000/- received (Rs 50,000 + Rs.1,50,000)

3. The Principal was requested to submit the UCs of the above expenditures and refund the balance unspent amount of Rs. 15,793/- under Autonomy Grant for 2015-16 and Rs.1,12,403/- under college development grant to the UGC at the earliest.

The meeting ended with a vote of thanks to the chair and members.

  
Principal,  
F.M (Auto) College Balasore

  
Principal  
F.M. (Auto) College, Balasore  
11.4.16

11

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Date 11

# Finance Committee meeting on 17.2.2016.

## Members Present :-

- 1) Dr. P. Biswal, Principal cum Chairman 17/2/16
- 2) Sri S K Nayak, FCA, Member 17/2/16
- 3) Sri R Mohanty, Com. Member 17.2.16
- 4) Sri F K Parhi, Acc. Buzar 17.2.16

## Invitees :-

- 1) Dr. K Sahoo, Controller of Examine 17/2/16
- 2) Dr. A K Das, Coordinator, Comp. Sc. 17/2/16

Principal,  
FM (Auto) College, Balasore

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PROCEEDINGS OF THE FINANCE COMMITTEE MEETING ON 17.02.2016

A meeting of the finance committee was held on 17.02.16 at 11.30AM in the office chamber of the Principal to discuss on the budgets of different departments and allied matters. It was attended by -

1. Dr. P. Biswal, Principal-cum-Chairman
2. Sri S.K. Nayak, FCA, Member
3. Sri R. Mohanty, Reader in Commerce, Member
4. Sri F.K. Parhi, Accounts Bursar, Convener

Invitees present in the meeting were: -

1. Dr. K. Sahoo, Controller of Examination
2. Dr. A.K. Das, Coordinator Computer Science

At the outset, the proceeding of the previous meeting was presented and confirmed.

The committee had a detailed discussion on the budgets of Examination Section and different Self-Financing Courses for the year 2015-16 and resolved the following: -

1. The proposed expenditure of Rs.26,80,500/- out of the collection of Rs.29,98,830/- for the Autonomous Examinations was approved.
2. The proposed expenditure of Rs.10,42,019/- out of the collection of Rs.10,80,000/- for the Computer Science Department was approved.
3. The proposed expenditure of Rs.37,750/- out of the estimated collection of Rs.56,299/- for the department of JMC was approved.
4. The proposed expenditure of Rs.4,75,400/- out of the collection of Rs.4,82,000/- for the Basic Education in Computer Application Programme was approved.
5. The proposed expenditure of Rs.15,12,100/- out of the collection of Rs.15,87,000/- for BBA was approved.
6. The committee resolved to initiate steps for construction of a new building at a cost of around 1.5 crore in the East Campus of the college out of the unspent balance in the BBA account with permission of the Govt.
7. The committee approved the proposed expenditure of Rs.16,00,000/- (Rupees Sixteen Lakhs) for setting up of a Computer Lab for BBA students out of the unspent balance in the BBA account with permission of the govt.
8. It was decided to increase the remuneration/ honorarium to the guest faculty from the existing rate of Rs.200/- per class to Rs.400/- per class in BBA course in tune with the govt. rate w.e.f. 01.01.2016.

Principal, College Balasore

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Date: / /  
9 It was decided to increase the remuneration of the Accountant of BBA and Computer Science departments (SFCs) from Rs 750/- per month to Rs 1000/- per month w.e.f. the session 2016-17

10 The finance committee accorded approval to the following proposals of the Examination Committee -

a. The fees for semester examinations shall be Rs 450/- per semester for all UG courses including BBA w.e.f. the session 2016-17 (for CBCS Syllabus Pattern of Exams).

b. The fees for semester examinations shall be Rs 500/- per semester for PG courses w.e.f. the session 2016-17.

c. The fees for Mid Sem examinations shall be increased from Rs 100/- to Rs 200/- per annum w.e.f. the session 2016-17 for both UG courses under CBCS pattern (from 15-16 Admission Batch) & PG Courses.

11 In view of the students demand the committee discussed the revenue and expenditure incurred under different heads of P/L Account and felt it necessary to move the govt. for permission to enhance the fees to be collected from the students owing to escalation in the costs of various commodities. The proposed fee structure shall be -

<u>Head</u>	<u>Existing Rate per Student</u>	<u>Proposed Rate</u>
a. DSA	02/-	05/-
b. College Union	09/-	20/-
c. College Magazine	15/-	25/-
d. Calendar	06/-	12/-
e. Identity Card	03/-	30/-
f. Athletics	15/-	25/-
g. BCR/ GCR	06/-	10/-
h. Drama	10/-	15/-
i. Syllabus	50/-	75/-
j. Science/ Commerce/ Humanity Society	05/-	10/-

It was decided to place the above resolutions in the Executive Committee for necessary approval.

The meeting ended with a vote of thanks to the chairman and members present.

Principal,  
F.M. (Auto) College, Balasore

*[Signature]*  
Principal  
17/2/16  
F. M. Autonomous College, Balasore

PROCEEDINGS OF THE GOVERNING BODY MEETING HELD ON 16.07.2021

A meeting of the Governing Body of Fakir Mohan Autonomous College, Balasore was held in the Office Chamber of the Principal at 11.30 AM on 16<sup>th</sup> July, 2021 with Prof. (Dr.) Pratap Kumar Rath in Chair. The Principal initiated the meet by welcoming the Chairperson, Prof. (Dr.) Pratap Kumar Rath and the distinguished members.

The following members were present in the meeting.

- |                                    |                  |
|------------------------------------|------------------|
| 1. Prof. (Dr.) Pratap Kumar Rath   | Chairperson      |
| 2. Prof. (Dr) Hara Prasad Panda    | Member           |
| 3. Dr. Sangita Sahu, Principal     | Member-Secretary |
| 4. Prof. (Dr.) Sachidananda Dehuri | Member           |
| 5. Dr. Hemanta Kumar Gharai        | Member           |
| 6. Sri Sunil Kumar Modi            | Member           |
| 7. Sri Dillip Kumar Ghose          | Member           |
| 8. Sri Anirudh Behera              | Member           |

The following members of staff also attended the meeting.

1. Dr. Subrat Kumar Rana, Accounts Bursar
2. Dr. Ganeswar Nayak, Academic Bursar
3. Smt. Mousumi Das Pattanayak, Coordinator IQAC

The meeting began with observance of condolence and 1-minute silence prayer in honour of the departed souls of Late- Himanshu Das, member of Governing Body and Late-Rabinarayan Das, Ex-Chairperson, Executive Committee. This was followed by reading out of the minutes of the last Executive Committee meeting held on 14.08.2019 and the Action Taken Report by Dr. Sangita Sahu, Principal-cum-Member-Secretary and the same was approved by the members present.

The Academic Bursar, Dr. Ganeswar Nayak read out the proceedings of the 18<sup>th</sup> Academic Council Meeting held on 22<sup>nd</sup> June, 2021 and sought the approval of the House to the following major proposals:

- (i) UG and PG syllabi approved by respective Board of Studies and Academic Council for the session 2020-21 -
- (ii) Panel of question paper Setters, examiners and moderators as recommended by UG and PG Board of Studies and approved by the Academic Council for all subjects for the session 2020-21

*Seen*  
16.10.2021

Principal  
F.M. Autonomous College  
Balasore

*Seen*  
16/07/2021

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Principal,  
F.M. (Auto) College, Balasore

- (iii) Awards for the Best Graduate (Humanities), Topper in English (Hons), Best Graduate (Biological Science) and Topper in Physics (Hons) which was instituted to encourage academic competence among the students and was approved by the Academic Council
- (iv) List of the Guest Faculties of different Departments engaged for the academic session 2020-21 which was approved by the Academic Council.
- (v) Enhancing the Sitting Charge of the members attending the Board of Studies and Conducting Board meeting from Rs.100.00 to Rs.300.00.

The Accounts Bursar, Dr. Subrat Kumar Bana read out the proceedings of the Finance Committee meeting held on 28<sup>th</sup> June, 2021 for the academic year 2020-21 and the following proposals of the Finance Committee for approval of the Governing Body:

- (i) Annual Budget proposal of the Controller of Examinations Section and the self financing courses such as, Integrated B. Ed., BBA and Computer Science Department for the Academic Year 2020-21 as approved by the Finance Committee
- (ii) Honorarium to the members attending the Academic Council Meeting and the Finance Committee meeting Rs.500.00 (Members from outside the college) and honorarium of Rs.1000.00 for the members of the Governing Body (Members from outside the college) as approved by the Finance Committee.
- (iii) Approval of the revised fee structure notified vide this office Notification No. 3762, Date: 16.12.2020
- (iv) Engagement of a full time Data Entry Operator on out sourcing basis and part-time accountant for the Controller of Examination Section.

The Coordinator, IQAC, Smt. Mousumi Das Pattanayak presented a report on the last NAAC Peer Team visit and preparation the college for the ensuing visit of the Expert Committee for Extension of Autonomous Status. The house realized that award of 'B' Grade to the College by NAAC is due to stringent assessment parameters fixed by the Assessment Agency for the Autonomous colleges which is at par with the Universities. The Governing Body suggested focusing on the following aspects in view of the ensuing visit of the UGC Expert Committee:

- (i) Encourage research work among the staff members
- (ii) Cleanliness of the college campus and toilets
- (iii) College Website updating
- (iv) Teaching through digital class-rooms using PPT
- (v) Uploading video lectures in the college website
- (vi) Collaboration with Foreign Universities for research and innovation
- (vii) Organizing International Webinars

Principal,  
F.M. (Auto) College, Balasore

*M. S. B.*  
16/07/2021

<u>Nature of duty</u>	<u>Existing rate</u>	<u>Revised rate</u>
Dy Centre Superintendent	Rs 75/-per sitting	Rs 125/-per sitting
Invigilator/Reliever	Rs 75/-per sitting	Rs 100/-per sitting

**6. Remuneration for Evaluation of Answer scripts-**

The committee approved the decision of the Examination committee to fix a remuneration of Rs 5/- per script for evaluation of answer scripts of the Mid-Semester examinations with effect from 01.01.2018.

**7. Deposits in Flexi accounts-**

As per the financial and operational prudence of Odisha Higher Education Programme for Excellence & Equity(OHEPEE), keeping funds in Fixed-deposit schemes has been prohibited and It has been advised to keep funds in Flexi-savings accounts.

Keeping in view of the above instruction, the committee has decided to transfer all the Fixed deposits of Self-Financing courses to Flexi savings accounts for better utilization of the funds.

**8. Creation of an Infrastructure Maintenance Fund-**

The committee approved the creation of an Infrastructure Maintenance Fund to incur the recurring expenses required for the purpose. The said fund would be set up by transfer of 50% of interest accrued in Fixed/Flexi deposits of all Self-Financing course funds on annual basis.

The above decisions shall be placed before the Executive Committee for final approval.

The meeting ended with a vote of thanks to the Chair.

Principal

Principal  
FM (Aut) College Balasore

Meeting of the Finance Committee held on 27.4.17

1. Sri R Mohanty, Principal-cum-chairman 27.4
2. Sri S K Nayak, CA & Member 27.4/17
3. Dr. H Kamunga, Reader in Odia, Member. 27.4
4. Dr. S D Adhikary, Adm. Bursar, member. 27.4
5. Sri F K Parhi, Accts Bursar, Convener. 27.4

Invitees

1. Dr. V K Samal, Dy controller 27.4.17
2. Smt. G Roy, Coord. in JMC 27/4/17
3. Sri R K Ray, Coord. in Comp. Sc. 27/4/17

Principal  
FM (A) College Balasore

**PROCEEDINGS OF THE FINANCE COMMITTEE MEETING HELD ON**  
**27.04.2017**

A meeting of the Finance committee was held on 27.04.2017 at 11 A.M. in the office chamber of the Principal with Sri R Mohanty, Principal on the Chair. It was attended by-

1. Sri R Mohanty, Principal-cum- Chairman
2. Sri S K Nayak, FCA, Member
3. Dr. H Kanungo, Associate Professor in Odia, Member
4. Dr S DasAdhikary, Associate Professor in English, Member
5. Sri F K Parhi, Accounts Bursar, Convenor

The following officers attended the meeting as invitees-

1. Dr U K Samal, Dy Controller of Examinations
2. Smt G Roy, Coordinator of JMC
3. Sri R K Ray, Coordinator of Computer Science

At the outset, the proceedings of the last Finance Committee meeting was presented and was confirmed.

The committee had a detailed discussion on the budget proposals of Examination section and Self -Financing courses for the session 2016-17 and other financial matters of the college. The following decisions were taken-

**1. Budget proposals-**

- a) The proposed expenditure of Rs 29,34,000/- out of the total receipt of Rs 29,36,640/- in the current year for Autonomous Examinations was approved.
- b) The proposed expenditure of Rs 16,48,100/- for BBA dept was approved. As the total receipt in the current year is Rs 13,20,000/-, it was decided to meet the deficit of Rs 3,28,100/- from the unspent balance in the dept account.
- c) The proposed expenditure of Rs 10,78,400/- out of the total receipt of Rs 10,80,000/- in the current year for Computer Science dept was approved.
- d) The proposed expenditure of Rs 85,000/- out of the total receipt of Rs 97,801/- in the current year for JMC course was approved.

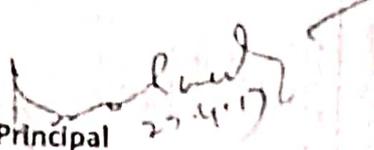
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Principal,  
F.M. (Autel) College, Balasore

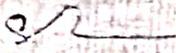
*(Signature)*

2. Expenditure out of College Dev. Grant of UGC (XII<sup>th</sup> plan)-

The committee approved the total expenditure of Rs 15,70,530/- against the total receipt of Rs 15,51,740/- under the College dev grant (XII<sup>th</sup> plan) of UGC. The excess expenditure of Rs 18,790/- paid out of accrued interest in the SB account was approved.

The meeting ended with a vote of thanks to the Chair.

  
Principal 27.4.17

  
Principal,  
FM (Auto) College Balasore

Proceedings of the Finance Committee Meeting on 06.06.2016

A meeting of the finance Committee was held on 06.06.16 at 11.00AM in the office chamber of the Principal to discuss on the Budget proposal under Autonomy Grant for the year 2016-17.

It was attended by: -

1. Dr. P. Biswal Principal Cum Chairman
2. Sri R. Mohanty Reader in Com & Member
3. Sri S.K. Nayak CA & Member
4. Sri F.K. Parhi Accounts Bursar & Convener

At the outset, the proceedings of the Finance Committee Meeting held on 11.04.16 was presented and the minutes were confirmed.

The committee discussed the Budget proposal under Autonomy Grant for 2016-17 in threadbare and approved the proposal for an amount of Rs 20,00,000/- under different heads for submission to the UGC.

The meeting ended with a vote of thanks to the chair and members.

Principal  
F.M. (Auto) College Balasore

  
Principal 06.06.16  
F.M. (Auto) College, Balasore  
Principal  
F.M. (Auto) College, Balasore

## PROCEEDINGS OF THE FINANCE COMMITTEE MEETING ON 11.04.2016

A meeting of the Finance Committee was held in the office chamber of Principal on 11.04.16 at 11.00AM to discuss on the expenditure incurred under Autonomy Grant for 2015-16 and college development scheme (12<sup>th</sup> Plan)

It was attended by: -

- |                  |                            |
|------------------|----------------------------|
| 1 Dr P. Biswal   | Principal Cum Chairman     |
| 2 Sri R. Mohanty | Reader in Com & Member     |
| 3 Sri S K Nayak  | CA & Member                |
| 4 Sri F K Parhi  | Accounts Bursar & Convener |

At the outset, the proceedings of the Finance Committee Meeting held on 17.02.16 was presented and the minutes were confirmed.

The committee had a detailed discussion on the expenditure under Autonomy Grant and College Development Scheme and the following decisions were taken: -

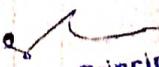
1. The committee approved the expenditure incurred during 2015-16 amounting to a total of Rs.15,84,207/- out of Rs.16,00,000/- received under Autonomy Grant.

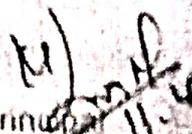
The head wise expenditure of Rs 3,18,800/- towards Guest Faculty Remuneration, Rs 5,49,717/- towards purchase of Books and Journal, Rs 64,400/- towards conduct of statutory meeting Rs 75,000/- towards conduct of Extension activities, Rs 2,91,713/- towards purchase of Equipments, Rs 2,04,532/- towards conduct of Seminars/ Workshops and Rs 80,000/- towards Repair and Renovation works were discussed in details and was approved.

2. The committee discussed the expenditure made towards Remedial coaching under college Development (12<sup>th</sup> Plan) scheme and approved the expenditure of Rs 87,597/- out of Rs 2,00,000/- received (Rs 50,000 + Rs 1,50,000).

3. The Principal was requested to submit the UCs of the above expenditure and refund the balance unspent amount of Rs.15,793/- under Autonomy Grant for 2016 and Rs 1,12,403/- under college development grant to the UGC at the earliest.

The meeting ended with a vote of thanks to the chair and members.

  
Principal,  
F.M. (Auto) College, Balasore

  
Principal,  
F.M. (Auto) College, Balasore  
Principal,  
F.M. (Auto) College, Balasore

Finance Committee Meeting  
on 06.6.2016

Page No: \_\_\_\_\_  
Date: / /

Members Present -

- 1) Dr. P Biswal - Principal-cum-Chairman. *[Signature]*
- 2) Sir R Mohanty - Reader in Com & Member. *[Signature]*
- 3) Sir S K Nayau - CA & Member. *[Signature]*
- 4) Sir F K Parhi - Accounts Bursar-cum-Convenor. *[Signature]*

2/2

Principal,  
FM (Auto) College Balasore

Proceedings of the Finance Committee Meeting on 06.06.2016

A meeting of the finance Committee was held on 06.06.16 at 11.00AM in the office chamber of the Principal to discuss on the Budget proposal under Autonomy Grant for the year 2016-17.

It was attended by: -

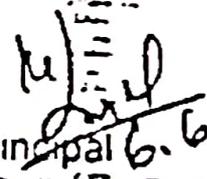
- |                   |                            |
|-------------------|----------------------------|
| 1. Dr. P. Biswal  | Principal Cum Chairman     |
| 2. Sri R. Mohanty | Reader in Com & Member     |
| 3. Sri S.K. Nayak | CA & Member                |
| 4. Sri F.K. Parhi | Accounts Bursar & Convener |

At the outset, the proceedings of the Finance Committee Meeting held on 11.04.16 was presented and the minutes were confirmed.

The committee discussed the Budget proposal under Autonomy Grant for 2016-17 in threadbare and approved the proposal for an amount of Rs.20,00,000/- under different heads for submission to the UGC.

The meeting ended with a vote of thanks to the chair and members.

  
Principal,  
F.M. (Auto) College Balasore

  
Principal 6.6.16  
F.M. (Auto) College, Balasore

# Finance Committee Meeting

on ~~11.4.2016~~ 11.4.2016

Members present :-

- 1) Dr. P Bijwal - Principal-cum-Chairman (14) ~~11.4.16~~
- 2) Sri P Mohanty - Reader in Com & Member (11.4.16)
- 3) Sri S K Nayak - G.A & Member (11.4.16)
- 4) Sri F K Parhi - Accountant - cum - Convener (11.4.16)

*[Handwritten signature]*

Principal  
F.M. Model College Balasore

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- (viii) Inviting illustrious Alumni to deliver talks
  - (ix) Applying for research projects to DST, ICSSR, ICHR etc
  - (x) Use of Solar Panel inside the campus
  - (xi) Green Audit of the college

The Secretary Staff Council, Sri Dillip Kumar Ghose read out the minutes of the Staff Council meeting held on 14<sup>th</sup> July, 2021 pertaining to naming the three campuses, three Boys' Hostel and two Women's Hostel of the College and sought the approval of the House to the proposals approved by the Staff Council.

After an in-depth discussion on the above matters, the following resolutions were made:

#### Resolution-1

The Governing Body approved the UG and PG syllabi, Panel of question paper Setters, examiners and moderators of UG and PG for the session 2020-21 as approved by Academic Council. It also approved various awards i.e. Awards for the Best Graduate (Humanities), Topper in English (Hons), Best Graduate (Biological Science) and Topper in Physics (Hons) which was instituted to encourage academic competence among the students and was approved by the Academic Council. List of the Guest Faculties of different Departments engaged for the academic session 2020-21 which was approved by the Academic Council was also approved. Moreover, the Governing Body approved the proposal of enhancing the Sitting Charge of the members attending the Board of Studies and Conducting Board meeting from Rs.100.00 to Rs.300.00.

#### Resolution-2

The Governing Body resolved that steps be taken to provide internet connectivity to the Departments through optical fibers or any other suitable devices to facilitate the on-line classes. Since it is not possible to conduct practical classes in physical mode due to the Pandemic COVID-19, the video recordings of the practical classes are to be made and be uploaded in the youtube/college website for the benefit of the students.

#### Resolution-3

The Governing Body approved Annual Budget proposal of the Controller of Examinations Section and the self financing courses such as, Integrated B. Ed., BBA and Computer Science Department for the Academic Year 2020-21 as approved by the Finance Committee. It also approved the honorarium of Rs.500.00 for the members attending the Academic Council Meeting and the Finance Committee meeting (Members from outside the college) and the

revised fee structure notified vide this office Notification No. 3762, Date: 16.12.2020. It further approved the engagement of a full time Data Entry Operator on out sourcing basis and part-time accountant for the Controller of Examination Section. However, the payment of an honorarium of Rs.1000.00 to the members attending Governing Body meeting as approved by the Finance Committee was not approved by the House.

#### Resolution-4

In the wake of ensuing visit of the UGC Expert Committee for Extension of Autonomous Status, the House resolved that since a national level agency will visit the College, steps be taken in respect of cleaning of the college campus and toilets, updating College Website, impart teaching through digital class-rooms using PPT, upload more video lectures in the college website, organize International webinars, installation of Solar Panel inside the campus and encouraging research work among the staff members.

#### Resolution-5

The Governing Body did not approve to name the campuses of the college after some eminent persons as suggested in the Executive Committee meeting held on 21.12.2018 and approved by the Staff Council meeting held on 14.07.2021. Moreover, proposal for the naming of the Women's Hostel and Boys' Hostel as approved by the Staff Council was ratified and it was resolved to name two Women's Hostel in the name of two rivers, Subarnarekha and Saptasara and three Boys' Hostels in the name of three mountains, Swarnachuda, Devagiri and Ratnagiri.

#### Resolution-6

The Governing <sup>Body</sup> resolved that proposal be sent to the Higher Education Department, Government of Odisha for administrative approval and release of funds for early completion of the 1<sup>st</sup> and the 2<sup>nd</sup> floor of the Science Building and construction of a four-storey Hotel by demolishing the North Hotel which is having asbestos roof and is in a dilapidated condition. The College playground be cleaned properly to make the ground playable.

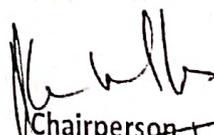
All members of the Governing Body wished a successful visit of the UGC Expert Committee for Extension of Autonomous Status to the College.

The meeting ended with a vote of thanks proposed by Dr. Sangita Sahu, Principal

Date: 16<sup>th</sup> July, 2021

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Principal,  
F.M. (Ama) College Balasore

  
Chairperson

16/07/2021

revised fee structure notified vide this office Notification No. 3767, Date: 16.12.2020 it further approved the engagement of a full time Data Entry Operator on out sourcing basis and part-time accountant for the Controller of Examination Section. However, the payment of an honorarium of Rs.1000.00 to the members attending Governing Body meeting as approved by the Finance Committee was not approved by the House.

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#### Resolution-6

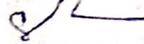
The Governing <sup>Body</sup> resolved that proposal be sent to the Higher Education Department, Government of Odisha for administrative approval and release of funds for early completion of the 1<sup>st</sup> and the 2<sup>nd</sup> floor of the Science Building and construction of a four-storey Hotel by demolishing the North Hotel which is having asbestos roof and is in a dilapidated condition. The College playground be cleaned properly to make the ground playable.

All members of the Governing Body wished a successful visit of the UGC Expert Committee for Extension of Autonomous Status to the College.

The meeting ended with a vote of thanks proposed by Dr. Sangita Sahu, Principal

Date: 16<sup>th</sup> July, 2021

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Principal,  
FM (M) College Balesore

  
Chairperson

16/07/2021

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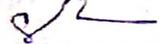
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All members of the Governing Body wished a successful visit of the UGC Expert Committee for Extension of Autonomous Status to the College.

The meeting ended with a vote of thanks proposed by Dr. Sangita Sahu, Principal

Date: 16<sup>th</sup> July, 2021

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Principal,  
FM (A) College Balesore

  
Chairperson

16/07/2021

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Principal,  
F.M. (Auton) College, Balasore

PROCEEDINGS OF THE EXECUTIVE COMMITTEE MEETING HELD ON 14.08.2019

A meeting of the Executive Committee of Fakir Mohan Autonomous College, Balasore was held on 14.08.2019 at 11 AM in the office chamber of the Principal. The Principal initiated the meet by welcoming the chairperson Dr. Ashok Kumar Patnaik and other members.

The following members were present at the meeting.

- |                                       |                  |
|---------------------------------------|------------------|
| 1. Dr. Ashok Ku. Patnaik              | Chairperson      |
| 2. Prof. T. C. Kara,                  | Member           |
| 3. Dr. Srimoy Das Adhikary, Principal | Member Secretary |
| 4. Prof. Geetanjali Dash,             | Member           |
| 5. Sri P. R. Puthal, C. A.            | Member           |
| 6. Sri Sangram Ku. Das, Industrialist | Member           |
| 7. Dr. B. S. Rath, Senior Faculty     | Member           |
| 8. Sri S. C. Nayak, Senior Faculty    | Member           |

The following members of the staff also attended the meeting:

1. Dr. Geetashree Roy, Admn. Bursar
2. Sri Dillip Kumar Ghose, Controller of Examinations
3. Sri Firoj Kumar Parhi, Accounts Bursar

The meeting began with the reading out of the minutes of the last meeting held on 21.12.18 by Dr. Geetashree Roy, and the same was approved by the members present. This was followed by reading out of the Action Taken Report which was found satisfactory by the Executive Committee. However, the action taken regarding the naming of different campuses and Hostels (Main Campus, East Campus, Commerce Block, 3 Nos of Boys Hostel and 2 Nos Girls Hostel) was reserved for further deliberations.

1. The Academic Bursar Dr. B. S. Rath read out the minutes of the proceedings of the Academic Council meeting held on 02.08.2019. The Executive Committee considered the following proposals:

- a. Acceptance of New Model Syllabus approved by respective Board of Studies and Academic Council, for the session 2019-20
- b. Acceptance of the panel of Question setters, Moderators and Examiners for all subjects, for the session 2019-20.
- c. Acceptance of the list of Guest faculties engaged for departments facing acute shortage of teaching staff, for session 2019-20.

The following resolutions were made:

Resolution 1

The committee approved the Academic Council Resolution regarding the UG, DSE paper IV from 2109-20 onwards. It was decided that project work as per Paper DSE-IV would be made compulsory for all students, and not be optional as put down in the Odisha State Higher Education Council Model Syllabus, in order to encourage Research Orientation among students.

Resolution 2

The proposal to reduce the number of Examination Sittings of Mid-Sem exam from 3 nos to 2 nos, made by the controller of examinations, was accepted.

Resolution 3

Honorarium for question setters, made in accordance with the new model syllabus to be worked out in detail by the Examination committee.

Resolution 4

Enhancement of sitting charges for different committees:

The feasibility of the proposal would be explored by the Exam Committee / Development Committee etc. and worked out accordingly.

Resolution 5

Platinum Jubilee Celebrations

It was resolved that a committee would be constituted to work out the scheme of celebration. A programme would be chalked out, tentative budget prepared, agenda noted etc. Funding sources were to be explored.

Resolution 6

As suggested by Prof. T. C. Kara, the committee decided to explore the feasibility of launching a student exchange programme for the B.Ed. students of the college with nearby located institutes.

All members present, optimistically wished a good grade for the college in view of the impending NAAC PEER Team visit.

The meeting came to an end with a vote of thanks proposed by Dr. S. D. Das Adhikary, Principal.

Date: 14.08.2019

Ashok K. Patraik  
Chairperson

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**FAKIR MOHAN AUTONOMOUS COLLEGE, BALASORE**  
**MINUTES OF THE EXECUTIVE COMMITTEE MEETING DATED 21.12.18**

The Executive Committee of Fakir Mohan Autonomous College met on 21.12.18 at 11 AM under chairmanship of Dr. Ashok Kumar Patnaik.

The meeting was attended by the following members.

1. Prof. Dr. Tarini Charan Kara - Member
2. Dr. Biraja Shankar Rath, - Member
3. Prof. Suresh Chandra Nayak - Member
4. Sri P. R. Puthal - Member
5. Dr. Srimoy Das Adhikary - Principal-cum-Member Secretary

The following members of the staff also attended the meeting as special invitees.

1. Dr. L. Dey, Controller of Examinations
2. Prof. G. Roy, - Administrative Bursar
3. Prof. F.K. Parhi, Accounts Bursar

At the outset, the Principal welcomed all present and initiated the proceedings.

- I) The meeting began with the reading out of the minutes of the last meeting dated 30.06.2018 which was confirmed by all present and followed by a review of the progress made. The Action Taken Report was presented by the Principal with the members expressing their appreciation.
- II) The proceedings of the last Finance Committee meeting dated 18.12.18 was read out by Prof. F. K. Parhi and the Executive Committee approved the same.
  - a) The Budget proposals of different Self-Financing Courses and Examinations for the session 2018-19 were approved.
  - b) The Committee approved the revision of remuneration and other expenses during examinations proposed by the Examination Committee and passed by the Finance Committee dated 18.12.2018.

  
Principal.  
FM (Aut) College Balasore

  
Ashok Kumar Patnaik

- c) The Committee approved the sitting charge/honorarium @ Rs.1000/- to each outside member attending the Statutory Body meetings which shall be met out of UGC grant/Development fund/Exam. fund to which the bodies relate.
- d) The Committee approved the decision to conduct the audit of different Self-Financing Courses by a Chartered Accountant during the current session.

III) Academic Reforms:

Dr. B. S. Rath (Academic Bursar) presented the proceedings of the Academic Council Meeting held on 19.11.2018. It was duly approved after deliberations. He also presented the innovations introduced into the Academic Curriculum with approval of the Academic Council.

- Introduction of CBCS pattern at the P. G. level was appreciated and approved.
- A change in the pattern of question - setting for P.G. courses as adopted by the Examination Committee was approved.

IV) . Nomination of outside experts to Academic Council and Board of Studies by the Executive Committee:

The proposal of the Principal for nomination of the following outside members to the Academic Council and Board of Studies were approved by the Executive Committee.

- Academic Council:
1. Dr. Gananath Dash, Reader in English (Retd.)
  2. Sri Pradeep Kumar Chatterjee - Advocate
  3. Er. Rajib Kumar Mohapatra, Ispat Alloys.
  4. Dr. Naresh Chandra Nayak, Medical Practitioner.

Board of Studies: The Committee authorised the Principal to nominate the Members as EC Nominee to Board of Studies of each subject.

  
Principal,  
FM (Auto) College Balasore

Ashok Kr. Pattnaik

V) The New Agenda for discussion and approval was presented before the E. C. and the following resolutions were made.

Resolution No.1: Naming of different campus and Hostels:

College Campus:

The Executive Committee approved the proposal of the Principal for naming the three Campus of the College viz; Main Campus, Commerce Block and East Campus after the following eminent personalities such as: 1. Sir John Beams, 2. Raja Baikuntha Nath De and 3. Kabibar Radha Nath Ray. However, the Executive Committee suggested for further deliberations on the naming at a meeting of College staff or in other forums.

Hostels:

For the Hostels (3 Nos. of Men's Hostel and 3 Nos. of Women's Hostel), it is proposed that 3 Men's Hostels be named after 3 rivers and 3 women's Hostels be named after 3 mountains, all existing within the vicinity of Balasore District. Suggestions to be invited from all staff members for the same.

Resolution No.2:

The signing of MoU with Odisha State Open University for offering non-credit modular courses at nominal rates with the award of Grade Certificate to participants, was approved.

Resolution No.3: Fee Reduction of Integrated B. Ed. Course:

In view of the present surplus, it was proposed that the fee for the course be reduced by Rs. 10,000/- annually. The proposal was highly appreciated and approved.

Resolution No.4: Taking over the renovated Play ground:

In view of the allegations made by ex-students and other general public, Princiial, Dr. Das Adhikary apprised that this matter had been referred to the District Collector. The Collector would initiate hand over of the field after due investigation into this matter. The decision was approved.

Principal.  
F.A. (Auto) College Balasore

Ashok K. Patra

Resolution No.5: Introduction of Best Practice of the College:

Principal, Dr. Das Adhikary proposed that the College campus be made Fossil Fuel Vehicle-Free for one day of the week in order to sensitize students about environmental Protection.

Prof. Suresh Chandra Nayak (member) proposed the uploading of Model Class Room Lectures on the College website for the benefit of students. The proposal was appreciated and approved.

Dr. T. C. Kara added that Important Seminar Talk also be uploaded. Dr. Kar urged that newly-inducted faculty members be motivated to apply for Research Projects of various funding agencies like UGC, ICSSR, ICHR, ICIR etc.

All the above proposals were severally appreciated and approved.

VI) Other Matters:

- i) The Alumni Association's request for permission to construct buildings on land under un-authorized occupation was discussed. However, it was decided that Alumni Association be urged to first embark on the process of evacuation. Matters of building rights, building sharing, construction would be decided as permitted by the Govt. stipulations.
- ii) Dr. T. C. Kara proposed setting up of a Centralized Drinking Water facility for the benefit of the entire College.
- iii) Dr. T. C. Kara stressed on documentation and periodic updation of Mission-Vision-Goal of the Institution for greater impetus and transparency.
- iv) The College Branch of SBI's urgent request for additional space to facilitate proper functioning was to be forwarded to the PWD, Balasore urging speedy construction.
- v) The Educational Exchange programme proposed in the previous meet was found to be tenable only in the case of Integrated B.Ed. students.

The meeting ended with a Vote of Thanks offered by the Principal, Dr. S. Das Adhikary.

Date: 21.12.18

Principal,  
F.M. (Auto) College Balasore

Ashok Mr. Patnaik  
(Ashok Patnaik)  
Chairperson

21/12/18

**FAKIR MOHAN AUTONOMOUS COLLEGE, BALASORE**  
**MINUTES OF THE EXECUTIVE COMMITTEE MEETING DATED-30.06.2018**

A meeting of the Executive Committee of Fakir Mohan Autonomous College, Balasore, was held on dt-30.06.18 in the office chamber of the Principal. At the outset, the Principal heartily welcomed the newly appointed chairperson, Dr. Ashok Kumar Patnaik and the other members.

The following members were present: -

- 1. Prof. Dr. T.C. Kara Member
- 2. Dr. S.D. Adhikary, Principal Member
- 3. Prof. Dr. Geetanjali Dash V.C. Nominee
- 4. Sri P.R. Puthal, C.A. Member
- 5. Dr. B.S. Rath, Senior Faculty Member
- 6. Sri. S.C. Nayak, Senior Faculty Member

The following members of the staff also attended the meeting as special invitees: -

- 1. Dr. G. Roy, Administrative Bursar
- 2. Sri. F.K. Parhi, Account Bursar

The meeting began with the reading out of the minutes of the last meeting held on 28.12.17, by the Principal, and the same were unanimously approved.

The first part of the discussions consisted of a review of the 'Action Taken Report', based on the resolutions of the previous meet held on 28.12.17. The extent of compliance was verified and the progress was found to be satisfactory.

The committee had a detailed discussion on the financial and other matters in the agenda and resolved the following: -

**Resolution - 1**

The committee went through the fee structure of students and approved the proposal of Development Committee and Finance Committee regarding the revision of fees under different heads as given under: -

<u>Sl. No</u>	<u>Head</u>	<u>Existing Rate</u>	<u>Revised Rate</u>
1.	Syllabus	Rs.50/-	Rs.125/-
2.	Calendar	Rs. 6/-	Rs. 25/-
3.	Magazine	Rs.15/-	Rs. 35/-
4.	DSA	Rs. 2/-	Rs. 5/-
5.	College Union	Rs. 9/-	Rs. 20/-
6.	Athletic	Rs.15/-	Rs. 25/-
7.	BCR/ GCR	Rs. 6/-	Rs. 10/-
8.	Drama	Rs.10/-	Rs. 15/-
9.	Science/ Com./ Humanities Soc.	Rs. 5/-	Rs. 10/-
10.	Smart Identity-cum-Library Card	Rs. 3/-	Rs.210/-

It was decided to implement the revised fee structure with govt. permission under heads at Sl.No-1 to 9 from the current academic session and the revised fee for the smart Identity-cum-Library Card be implemented from the next academic session i.e. 2019-20, after the automation work is complete.

  
Principal,  
FM (Auto) College Balasore

**Resolution - 2**

The committee approved the decisions of the Finance Committee regarding the revision/ payment of honorarium and other expenses in Non-SAMS (PG/ BBA/ B.Ed.) admission as given under: -

- a) The honorarium for non-teaching staff engaged in admission work shall be revised to Rs.10/- per application form.
- b) The Honorarium for teaching staff engaged in admission work is hereby fixed at Rs.10/- per application form.
- c) The refreshment expense during the admission work is revised to Rs.15/- per application form.

**Resolution - 3**

The committee approved the payment of a remuneration of Rs.1000/- along with TA/ DA/ CA as per govt. rule to each subject Expert attending the walk-in interview for engagement of guest faculty.

The refreshment expense for each department conducting the interview shall be revised to Rs.300/-.

**Resolution - 4**

The proposal for opening of course in the P.P.P. mode was welcomed and suggestions were made to explore such courses that would enhance the employability potential of the students. The committee proposed opening of courses like PMIR, MBA, MSW and MFC. Opening of MBA Course was strongly recommended.

**Resolution - 5**

The committee approved the plan and estimate of the new building to be constructed in the East Campus out of the unspent balance in the self-financing course funds to accommodate these departments. It was decided to obtain prior approval of the govt. for construction of the building.

**Resolution - 6**

The master plan for building expansion provided by the Alumni Association as agreed upon previously was found to be inadequate. The drawing up of another suitable plan in consultation with the PWD was proposed. The committee approved that the cost of the Master Plan be met from the internal resources of the college.

**Resolution - 7**

The Committee approved the naming of the upcoming academic block after Kabibara Radhanath Ray, eminent Odia poet. Names of other eminent sons-of-the-soil were suggested (for other upcoming blocks) namely Padmasri Laxminarayan Sahu and Raja Baikunthnath Dey.

**Resolution - 8**

The Committee approved that the remuneration of the Centre Superintendent of Term End Exam be enhanced from Rs.125 to Rs.150.

**Other Matters:-**

Prof. Dr. T.C. Kara (Member) proposed a long-term plan of Targets to be achieved by the college along with specific yearly targets. He proposed the sending of batches of meritorious students to other institutes of repute, for educational exposure as well as inviting eminent scholars to deliver lectures and enlighten the students. Sources of funding were to be explored

The meeting ended with a vote of thanks to the chair.

Place : Balasore  
Date: 30.6.2018

*[Signature]*  
Principal,  
FM (Auto) College Balasore

*[Signature]*  
Chairperson 30/6/18

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FĀKIR MOHAN AUTONOMOUS COLLEGE, BALASORE  
MINUTES OF THE EXECUTIVE COMMITTEE MEETING DATED 28.12.2017

A meeting of the Executive Committee of F. M. Autonomous College, Balasore was held at 11.00 AM on dt. 28.12.17 in the Office chamber of the Principal, Dr. S. Das Adhikary. The meeting was chaired by Sri Rabi Narayan Das, IAS (Retd).

The following members were present.

1. Sj. Sanat Kumar Roy, UGC Nominee
2. Dr. Dr. S. K. Dey, V. C. Nominee
3. Er. D. D. Mishra - Member
4. Dr. B. S. Rath, Senior Faculty - Member
5. Dr. A. Panda, Senior Faculty- Member

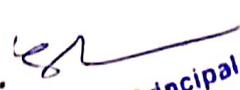
The following members of the staff also attended the meeting as special invitees.

1. Dr. L. Dey, Controller of Examinations
2. Prof. G. Roy, - Administrative Bursar
3. Prof. F.K. Parhi, Accounts Bursar

At the outset, the Principal extended a hearty welcome to the Chairperson and members of the Executive Committee.

The Minutes of the last meeting held on 31.10.16 were read out by the Principal and the same were unanimously approved.

The first part of the meeting consisted of a review of the Action Taken on the resolutions of the previous meeting and the extent of compliance was verified. The progress was found to be satisfactory.

  
Principal,  
F.M. (Auto) College Balasore

  
P.T.O.

The following resolutions were adopted.  
Resolution No.1:

The proceedings of the Finance Committee held on 23.12.17 were presented and the Executive Committee approved the following:

- a) The Budget proposals of the Self-Financing Courses and Examinations for the session 2017-18 were approved.
- b) The Committee approved the budget proposals amounting to Rs.13,00,000/- for the financial year 2017-18 and 20,00,000/- for the financial year 2018-19 in the Autonomy Grants for submission to the UGC for sanction.
- c) The Committee approved the enhancement of honorarium to the Coordinators of the Integrated B. Ed. and BBA to Rs. 20,000/- per month each with the provision of allowing each Coordinator to engage 10 Nos. of classes per month in addition to his/her normal duties with effect from 01.01.2018.
- d) The Committee approved the enhancement of remuneration to the persons engaged in End-Semester examinations as mentioned below w. e. f. 01.01.18.

<u>Nature of duty</u>	<u>Existing rate</u>	<u>Revised rate</u>
Dy. Centre Supdt.	Rs.75/- per sitting	Rs.125/- per sitting
Invigilator/Reliever	Rs.75/- per sitting	Rs.100/- per sitting

- e) The Committee approved the payment of remuneration @ Rs.5/- per script to all Examiners for evaluation of answer scripts of the Mid-Semester examinations w.e.f. 01.01.2018.

P.T.O.

Principal,  
F.M (Auto) College Belasore

f) The Committee approved the decision to liquidate all fixed deposits of Self-Financing Courses and transfer the same to Flexi-Savings accounts for better utilization of the funds as per the financial and operational prudence of Odisha Higher Education Programme for Excellence and Equity (OHEPEE).

**Resolution No.2:**

All decisions of the Academic Council Meet held on 22.03.17 were reviewed and approved except the proposal for closure of Add-On Two Years Diploma Course in Journalism and Mass Communication. It was resolved that the course would continue for the time being and the scope for affiliation to F. M. University be pursued.

**Resolution No.3:**

The proposal for construction of a new Self-Financing Building in the East Campus, its sites and other related matters were discussed and approved.

**Resolution No.4:**

As regards the naming of the up-coming Academic Block building after 'PADMASHREE MANOJ DAS, it was noted that naming after living persons would entail bottlenecks at the Govt. level. Thus, it was proposed that other eminent Sons-of-the-Soil be considered.

  
Principal,  
FM (Autn) College Balasore



P.T.O.

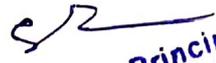
The Committee approved the proposal of the Principal to engage additional man power to the tune of 01 No. of DEO, 2 Nos. of Peons and 01 No. of Sweeper on outsourcing basis which shall be met out of the Self-Financing Courses/Examination funds.

**Resolution No.6:**

The Committee considered the proposal for construction of an extension building adjacent to the existing SBI building (given on rent) and the steps initiated so far to provide additional space to the Bank as well as to create space for the badly cramped examination section. The expenses for the construction shall be met from the unspent balance of the Examination fund. The Committee approved the proposal.

**Resolution No.7:**

Regarding the problem of unauthorized encroachment of the College land, Principal reiterated that several letters for eviction had been served and the District Administration apprised. In addition, notices for eviction have been served to 2 Nos. families residing in the Commerce Block premises. The case is lying sub-judice.

  
Principal.  
F.M. (A) College Balasore



P.T.O.

**Resolution No.8:**

The Master Plan for civil expansion of the existing campus is awaited for work to begin. The generation of funds to meet the cost of 'Plan' is being explored.

The meeting ended with a vote of thanks to the Chair.

Place: Balasore

Date: 28.12.17

  
Chairperson



Principal,  
F.M. (Auto) College Balasore

A meeting of the Executive Committee of F. M. Autonomous College, Balasore was held at 11.30 AM on dt 31.10.2016 in the Office chamber of the Principal with Sri Rabi Narayan Das, IAS (Retd), Advisor Odisha Planning Board, Chairman in Chair.

The following members were present.

1. Dr. P. K. Behera, Dy. Director (GCB), on behalf of the DHE (O) - Member
2. Dr. G. N. Dash, Registrar, Fakir Mohan University - Member
3. Er. D. D. Mishra - Member
4. Sri R. Mohanty, Associate Prof. Commerce - Member
5. Dr. H. Kanungo, Associate Prof. Odia - Member
6. Dr. P. Biswal, Principal & Member Secretary

The following members of the staff also attended the meeting as special invitees.

1. Dr. S. Das Adhikary, Associate Professor in English - Administrative Bursar
2. Dr. K. K. Sahu, Associate Professor in Chemistry - Controller of Examinations
3. Sri F. K. Padhi, Assistant Professor in Zoology - Accounts Bursar

At the outset, the Principal extended a hearty welcome to the Chairman and members of the Executive Committee and presented a brief profile of the College.

The business session of the meeting was then conducted by the Chairman

as per the approved agenda.

  
Principal,  
F.M. (Auto) College Balasore



Minutes of the last meeting held on 21.03.2015 were read out by the Principal and were confirmed by the Chairman and members. The Principal presented the Action Taken Report before the Committee. The Chairman and members expressed satisfaction over the action taken by the Principal on the resolutions taken in the Executive Committee held on 21.03.2015.

The following resolutions were adopted.

Resolution No.1:

The proceedings of the Finance Committee held on 17.02.2016 and 06.06.2016 were presented before the Committee and were approved.

However, modifications as listed below were suggested to integrated B. A., B. Sc. Budget during the course of discussion.

- i. The remuneration of the Principal towards supervision and monitoring of the course shall be fixed at Rs.5000/- per month to be made effective from the commencement of the course i.e. 01.07.2016.
- ii. It was felt that since the Coordinator is a person from outside the College, all files relating to accounts have to be routed through the Accounts Bursar of the College; as such, suitable remuneration , as decided by the Core Committee constituted for the Integrated B. Ed. Course shall be admissible to him w.e.f. 01.07.2016.

Resolution No.2:

The Committee, after due deliberation, nominated the names of the following outside experts in an attempt to broad base the Academic Council of the College

  
Principal,  
FM (Auto) College Balasore



- i. Sri Anjan Kumar Das, Former Reader In English, F. M. Autonomous College, Balasore
- ii. Dr. Ch. Satyabrata Nanda, Eminent Physiclan and renowned columnist
- iii. Sri Pradeep Kumar Chatterjee, Advocate
- iv. Dr. A. Pradhan, Former Professor of History, Utkal University, Bhubaneswar

**Resolution No.3:**

The statements of accounts under the Autonomy Grants for the year 2015-16 as well as XII Plan College Development Grants were presented before the Committee. Both the Account Statements were approved by the Committee with the following recommendations. Budget proposal submitted to the UGC towards Autonomy Grants for the current session 2016-17 amounting to Rs.20 lakhs was approved.

- i. The Committee felt that in the event of the Library Automation not being accomplished by 31<sup>st</sup> March 2017, the funds allocated for the purpose can be diverted for use elsewhere <sup>as decided by the UGC committee</sup> and that the funds from <sup>of Library Automation</sup> the College Development Fund can be earmarked for the purpose in the Financial Year 2017-18.

**Resolution No.4:**

The Principal apprised the Chairman and the members regarding the grants received from the Government of Odisha towards construction of Academic Block with an estimated outlay of Rs.5.00 crore and the extension of Library building amounting to Rs.1.0 crore.

  
 Principal,  
 FM (Auto) College Balasore



Regarding the construction of the Academic Block, the Executive Committee suggested that the new project be taken up on the previous South Hostel Campus of the College, which has become unsafe for either accommodation or classroom activities.

Regarding the Extension of the College Library, the Principal informed the Committee that the Plan and Estimate have been submitted to the Executive Engineer, Balasore R&B Division, Balasore for the construction of the project.

**Resolution No.5:**

The Executive Committee approved the proposal submitted by the Finance Committee dated 17.02.16 regarding construction of an Academic Building from the Self-Financing (BBA) Funds with an estimated outlay of Rs.1.5 crore.

The Executive Committee also suggested that the Department of Higher Education be approached for obtaining approval for speedy construction of the project.

**Resolution No.6:**

The Controller of Examinations presented the proceedings of 14<sup>th</sup> Academic Council Meeting held on 02.02.2016 which was approved.

During deliberations, the Principal informed the Committee that a 4-year Integrated B. A., B.Ed. and B.Sc., B.Ed. Course with an intake capacity of 50 students each has been introduced in the College in the current Academic Session 2016-17.

**Resolution No.7:**

The Committee accorded ex-post-facto approval to the appointment of Co-ordinator and Guest Faculties recruited earlier for the smooth functioning of the

  
Principal,  
FM (Aut) College Balasore



Integrated B. Ed. Course. It also recommended that other support staff such as Data Entry Operator, Sweeper, Attendant, Watchman, Peon etc. be recruited with immediate haste.

**Resolution No.8:**

The discussion on the shifting of F. M. Junior College Office and Library to the Commerce Block was postponed in the light of the decision of the Government of Odisha in the Department of Higher Education to amalgamate the Plus Two education in the Department of Mass and Continuing Education.

**Resolution No.9:**

The Committee recommended that the Guest Faculties of various departments be paid remuneration as per the rate prescribed by the Government from time to time.

**Resolution No.10:**

The Controller of Examinations presented before the Committee the statement of accounts regarding conduct of examinations and valuations of papers, which were approved by the Committee.

**Resolution No.11:**

**Other matters:**

- i. The Controller of Examinations pointed out that difficulty in storing of valued answer scripts and other examinations related materials because of shortage of space. After discussion, the Committee suggested for the construction of a new building on the ground floor adjacent to the SBI parking lot from examination funds.

The Committee suggested that the proposal be sent to the Government after careful study of the feasibility report.



Principal,  
F.M. Junior College Balasore

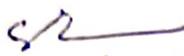


- ii. The Executive Committee approved the proposal submitted by Dr. Harihar Kanungo for introduction of M. Phil. Classes in Odla.
- iii. The Executive Committee resolved to pay a sum of Rs.1000/- each as Sitting Charge to all outstation members for attending the Executive Committee meeting. Further resolved that the sitting charge of Rs.1000/- to such members shall be admissible with the current meeting on 31.10.2016.

The meeting ended with a vote of thanks to the Chair.

Date: 31.10.16

  
Chairman

  
F.A. (Amol) College Balasore

**FAKIR MOHAN AUTONOMOUS COLLEGE, BALASORE**  
 Minutes of the Executive Committee Meeting held on 21.03.2015

A Meeting of the Executive Committee of the college was held at 11.30 A.M. on 21.03.2015 in the chamber of the Principal with Prof. Sudarshan Nanda on chair.

The following members were present:

1. Prof. Sudarshan Nanda, Chairman
2. Prof. R.C. Thakran, Member (UGC Nominee)
3. Dr. Nibedita Mohanty, Member
4. Sri Himansu Das, Member
5. Prof. N.C. Dash, Member (University Nominee)
6. Dr. G.N. Dash, Member
7. Sri Sudarsan Nayak, Principal and Member Secretary

The following members of the teaching staff attended the meeting as special invitees.

1. Dr. S.K. Samal, Academic Bursar
2. Dr. K.K. Sahoo, Controller of Examinations
3. Sri F.K. Padhi, Accounts Bursar

At the outset, Principal extended a hearty welcome to the chairman and members of the Executive and presented a brief account of the developmental work of the college. He apprised the members about the opening of three new Honours subjects – Anthropology, Geology and Geography from this academic session. He also informed about the successful running of the newly introduced certificate course in 'Basic Education in Computer Application' for +3 1<sup>st</sup> year and P.G. 1<sup>st</sup> Year students. He intimated the members about the running of a Diploma Course, "Tourism and Hospitality Management" fully financed under UGC Community College Scheme w.e.f. December 2014. He also expressed satisfaction over the appreciable increase in number of teaching staff during the current academic session.. He discussed the problem in shifting the boarders of K.K. Women's Hostel of the college now accommodated in a rented house in Mallikashpur to the new women's Hostel due to completion of its extension wing. The rent of K.K. Women's Hostel is paid by government. The owner is yet to receive an arrear of around Rs. 5 lakhs towards the



Principal,  
 F.M. (Aut.) College Balasore

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rent. Four number of security persons were engaged from October 2014 as per the resolutions made in the last EC meeting. One security person is also engaged in New Women's Hostel.

The business session of the meeting was then conducted by the chairman as per the Agenda.

Minutes of the previous meeting held on 29.03.2014 and the action taken report was read out by Dr. S.K. Samal on behalf of the member secretary. The chairman and the members expressed satisfaction over the action taken by the Principal on the resolutions taken in the Executive Committee Meeting held on 29.03.2014. The following resolutions were taken :

**Resolution-1:** Initiating the discussion, UGC nominee Prof. Thakran along with other members insisted on holding Executive Committee Meeting at least twice a year preferably in the month of October/November and April/May which was accepted by the Principal. Prof. Thakran also stressed upon participation of academicians of National level institution outside the state in UGC aided National Seminar.

**Resolution-2:** The committee approved the resolutions of the finance committee held on 27.02.2015 with the following observations:

- a. Relating to the unspent balance of the Examination Section the chairman and other members suggested that the proposed fixed deposit of Rs. 20 lakhs be divided into four deposits of Rs. 5 lakhs each. One deposit should be for a duration of one year while other three deposits are to be for a period of two years and above. Out of total surplus of Rs. 37 lakhs barring this twenty lakhs, an amount of Rs. 10 lakhs may be kept in short term Fixed Deposit like 6 months/ 3 months depending upon the requirement of the Examination Section.
- b. The committee approved the resolution of the finance committee to allow conveyance allowance to Controller of Examination/ Coordinators/ Asst. Coordinators of self financing courses w.e.f. 01.06.2015 as per the approved budget. It may be mentioned that the honorarium/conveyance allowance paid to Controller / Coordinators etc. were withheld as per Government directive which has subsequently been withdrawn. However, the committee

approved the decision of the finance committee to allow conveyance allowance to the coordinator and honorarium to the staff engaged in the operation of the newly opened Basic Education in Computer Application Course with effect from the academic session 2014-15, i.e. from 16.09.2014 as per the approved budget.

c. In relation to the proposed expenditure of Rs. 23 lakhs from accumulated PL fund towards setting of e-evaluation centre in the new building of the East Campus the committee suggested to seek the permission of the Government for drawal of the said amount.

**Resolution-3:** The committee approved the proposals and regulations of the Examination Committee. The committee felt that the proposal to provide copy of valued answer script (theory only) should have been passed in the Academic Council prior to putting it before Executive Committee. However, it may be mentioned that this proposal was initiated in the Academic Council by Sri Ashok Kumar Senapati, Advocate who is an Executive Committee nominee.

**Resolution-4:** The committee accorded ex post facto approval to the regulations of Basic Education in Computer Application as it has been approved by the Principal as per the resolution of the Academic Committee.

**Resolution-5:** The committee approved the results of both UG and PG of 2013-14.

**Resolution-6:** While discussing points under other matters, the Executive Committee resolved the following and also gave certain suggestions.

- a. Guest Faculty be engaged in Environmental Studies and General Studies ( a non-credit course for final year students to be effective from 2015-16) from Government/ UGC fund.
- b. Government should be moved to create additional posts in single man departments such as Sociology, Psychology, Education, Urdu, Hindi and Statistics. Pending creation of these posts guest faculty should be engaged in these departments to prevent dropping of classes.
- c. Two smart classrooms are to be made operational from 2015-16 and all the accessories like furniture, writing board and necessary teaching aids be

  
Principal,  
F.M. (Autonomous) College, Balasore

purchased from balance funds of self financing courses and Examination Section.

- d. Quotations are to be called to shortlist firms to provide tent, light, sound etc. to the various functions of the college at the beginning of each session.
- e. The students of +3 IInd year, +3 IIIrd year and PG VI year are required to deposit the requisite examination fees and tuition fees for the year at the time of readmission. There should be not filling up forms by them in the middle of each semester.
- f. Proposal for opening of M.Sc. in computer science with 32 seats is approved under self financing mode.
- g. Because of large demands from students , the following Honours seats are to be increased from 32 to 48 for Physics, Chemistry, Mathematics; from 40 to 48 for Botany and Zoology; from 32 to 48 in case of Computer Science and from 16 to 32 in Geology and 16 seats fresh in Statistic Honours in +3 Science and the overall strength in Science is to be enhanced from 240 to 336.
- h. A Sweeper, one security person and one attendant are to be engaged on daily wage basis through service providing company. The emoluments for first two persons shall be paid from Examination Section and for attendant be paid from self financing fund of BBA.
- i. The house rent due in respect of K.K. Women's Hostel is to be paid to the house owner from the surplus fund of self financing courses/ Examination Section to facilitate vacating the private house taken on rent by 30.04.2015. The amount is to be reimbursed on receipt of Government allotment for the purpose accordingly.
- j. The Executive Committee expressed its satisfaction over the NAAC Peer Team report and the action taken there of in many respects. However, the Executive Committee urged the Principal to work more seriously on NAAC recommendation relating to collaborative linkage with national/ international institutions for teaching-learning and research, upgradation of research

  
 Principal,  
 FM (Amo) College Balasore

culture and encouragement of faculties to avail major and minor research projects etc.

The meeting ended with a vote of thanks to the chair and the members.

Approved  
Sri Sudarshan Nayak  
9.4.15  
Prof Sudarshan Nayak  
Chairman

Sri Sudarshan Nayak  
9.4.15  
Sri Sudarshan Nayak  
Principal and Member Secretary

Minutes approved/confirmed in the  
S.C. meeting held on 31.10.2016

Principal  
31.10.2016

*[Handwritten signature]*

Principal,  
E.M. (Auto) College Balasore

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ANDR  
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**FAKIR MOHAN AUTONOMOUS COLLEGE, BALASORE**  
**Minutes of the Executive Committee Meeting held on 29.03.2014**

Meeting of the Executive Committee of the college was held at 11.00 A.M. on 29.03.2014 in the chamber of the Principal. The following members attended the meeting.

1. Prof. Sudarsan Nanda, Chairman
2. Prof. R.C. Thakran, Member
3. Dr. Nibedita Mohanty, Member
4. Sri Himanshu Das, Member
5. Prof. N.C. Dash, Member
6. Dr. G.N. Dash, Member
7. Sri S. Nayak, Member
8. Dr. Dharitri Das, Principal and Member Secretary.

The following members of the staff attended the meeting as special invitees.

1. Dr. S.C. Patra, Academic Bursar
2. Dr. S.K. Samal, Co-ordinator, NAAC Steering Committee
3. Dr. K.K. Sahoo, Controller of Examinations
4. Sri F.K. Parhi, Academic Bursar

The proceedings of the meeting were recorded by Dr. G.N. Dash.

At the outset Dr. Dharitri Das, Principal and Member Secretary extended a hearty welcome to the chairman and members of the Executive and presented a brief account of the developmental works and problems of the college. She spoke at length about the RUSA Plan submitted to the Government, the visit of the NAAC Peer Team to the college from 10 to 12 March 2014 for accreditation and Infrastructure development etc. She informed that with the approval of the staff council the college has decided to introduce a computer literacy programme for the new entrants (UG 1<sup>st</sup> Year and PG 1<sup>st</sup> Year) w.e.f. 2014-15 session. Each student has to pay Rs.400/- at the time of admission to the college. The Principal informed the members that a new building with a about 24000 sq.feet in the erstwhile Brahma Samaj land and three storied Women's Hostel in the existing women's hostel premises are nearing completion. She also informed the members that the college proposes to open Anthropology, Geography and Geology Honours and M.Sc. In

  
Principal,  
F.M. (Auto) College Balasore

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Computer Science and MFC under Self Financing Mode. She brought to the notice of the members to the acute shortage of teaching and support staff in the college, which affects teaching and research. Presently the college has faculty strength of 35 against the sanctioned strength of 76 and the strength of non-teaching staff 63 against the sanctioned strength of 109.

The Proceedings of the meeting was then conducted by the Chairman as per the agenda.

Minutes of the previous meeting held on 04.05.2013 and the action taken report on it were read out by Dr. G.N. Dash on behalf of the member secretary. It was informed that the proposal to open community college in F.M. Autonomous College has been formally approved by the Government and the UGC has sanctioned 35 Lacs for introducing Tourism and Hospitality Management. Regarding introducing new programmes like Remote Sensing, Lab. Technician and Medical Instrumentation as decided in the previous executive, it was informed that these courses could not be introduced due to lack of infrastructure and manpower. After a threadbare discussion on the resolution of the previous meeting and the ATR, the minutes of previous meeting was approved and the following resolutions were adopted.

Responding to the Principal's address members expressed their concern about the severe shortage of staff. They felt that this could affect status of the college as well as UGC funding. The following resolutions were adopted.

**Resolution-1**

The Executive expresses its gratitude to the outgoing members and welcomes the new members.

**Resolution-2**

It was resolved to move the Government to fill up vacancies at the earliest by 30<sup>th</sup> June 2014. If required a delegation of the Executive will meet the Secretary, Higher Education and Minister, Higher Education to present the problems of the college before the Government. The Principal was asked to submit the resolution to the Government and take initiatives for the meeting of the delegation with Government authorities.

 Principal  
F.M. (Autonomous) College Balasore

**Resolution-3**

The Principal's proposal to introduce computer literacy programme for new entrants w.e.f. 2014-15 and the fee structure Rs.400/- per annum was approved.

**Resolution-4**

The Executive appreciates the efforts of the Principal and staff for undertaking the accreditation process. However it was felt that academic audit, mock visit and a meeting of Executive committee before the visit of NAAC Peer Team probably would have helped for a better presentation before the committee. But it was understood from the member secretary that it could not be done since the visit was with a short notice.

**Resolution-5**

It was resolved that the views of the Principal, teachers and the members of the Executive be sought before finalizing the courses and the firms under community college scheme. The chairman was requested to give his views regarding the matter for submission to the Government. It was also decided to seek Government approval to appoint technical persons for the Computer Hub and the Language Laboratory to make them functional and also to introduce proposed computer literacy courses.

On behalf of the Member Secretary, Dr. S.C. Patra presented the resolution of the Academic Council meeting held on 10.08.2013 and that of the Building Committee held in 23.11.2013 and 18.02.2014. It was informed that the new Academic Block in the East Campus under State Government funding was nearing completion. He informed that one 200-bedded Women's Hostel and one 100-bedded SC Boys' Hostel are proposed to be constructed out of State Government funding. It was also informed that the college has decided to construct the self-financing block in the main campus for which Government has approved 60 lacs to be spent out of BBA and Computer Science funds. The Building Committee and Finance Committee of the college have approved the proposal. After threadbare discussion, the proposals of the Academic Council and Building Committee were approved and the following resolutions were adopted.

**Resolution-6**

The Executive approved the resolution of the Academic Council held on 10.08.2013 and it suggested that new programmes be implemented to make teaching need-based.

3 Principal,  
F.M. (Auto) College Balasore

15.11.2013 and 18.02.2014 and suggested that the PWD be moved to expedite the completion of the building so that they could be used from 2014-15 session. Regarding payment by the self financing departments towards the proposed construction of SF Block, It was decided that the two SF departments shall contribute 30 lacks each from their balance amount.

Sri Firoz Parhl, Account Bursar presented the resolutions of the Finance Committee held on 25.02.2014 and after discussion it was approved.

#### Resolution-8

With regard to the collection of Rs.400/- from new entrants at the time of admission for computer literacy programme, Rs.100/- per annum in addition to Rs.30/- collected now towards engagement of private security and Rs.50/- per annum towards miscellaneous fees from all students, the executive requested to Principal to move the Government for approval before implementation. The executive committee asked the college to collect the security fee from the students and extend the security to entire campus of the college including the hostels under the heading campus security.

Dr. K.K. Sahoo, Controller of Examinations presented the resolution of the examination committee held on 07.08.2013 and 14.09.2013 which have been subsequently approved by the finance committee on 25.02.2013. It was informed that the remuneration for invigilation and evaluation etc. have been revised w.e.f. even semesters examinations, 2013-14. Participating in the discussion members felt that the remuneration for various works should be raised and that the guest faculties should be engaged for evaluating the Internal examination papers where regular faculties are not available. The following resolutions were adopted.

#### Resolution-9

The executive approves the resolution of the examination committee duly approved by the finance committee regarding revision of remuneration. However, it suggests that for internal examination, where applicable remuneration should be minimum Rs.5/- for 20 marks and for evaluation of semester scripts the remuneration should be minimum Rs.20/- per script, for invigilation remuneration should be Rs.75/- for three hours and Rs.60/- for two hours. The Controller should be paid Rs.1000/-

  
Principal,  
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towards telephone per month. Remuneration structure for all other items should be revised by the examination committee and implemented with the approval of the finance committee.

#### Resolution-10

Students should be notified regarding the shortage of attendance on monthly basis. In worst cases the parents may also be intimated.

#### Resolution-11

The Executive suggested that instead of solely depending on guest faculties for completion of courses, retired teachers and experts should be invited to take classes, and also take sample evaluation of the papers checked by guest faculties.

Dr. S.K. Samal presented the feedback provided by the NAAC Peer Team. It was informed that the Peer Team members appreciated the efforts of the Alumni Association for the growth and development of the college. They had suggested making IQAC functional, Gymnasium operational for boys and girls, addition of new books to the library, completion of library automation and putting a suggestion box in front of the library and office. The Peer Team also suggested that there should be adequate security for the students, adequate parking space in the college, addition of meritorious alumnus and members from industry in the Board of Studies, improvement of condition of living in hostel and promotion of ICT in Teaching-Learning and computer culture among students and staff. The Peer Team members also have suggested introduction of interdisciplinary and job oriented courses and undertaking major and minor research by faculties to boost research. Participating in the discussion members were of the view that more and more seminar and lecture programme should be conducted from the beginning of the session without waiting for the UGC grant. Members expressed their concern about the Peer Team members' unhappiness with the functioning of the IQAC and suggested that it should be made vibrant in right earnest. Members of the executive suggested that the college should send special proposal to UGC for automation of office, library, examination and admission etc. The Principal should take initiative to raise certain fees to provide security in girls hostel and also on the campus and get it approved from the Government. After detailed discussion the following resolution were adopted.

  
Principal,  
F.M. (Aut.) College Balesore

Resolution-12

The Executive Committee was apprised of the feedback of the NAAC Peer Team and suggests holding of regular seminars, promote research by undertaking more and more UGC projects by the teachers, introducing interdisciplinary subjects and making teaching learner friendly by adopting ICT.

Resolution-13

For round the year seminar, extension and cultural activities, a budget be approved by the executive committee at the beginning of the academic session. The fund for the purpose be made available from the college development/ self financing funds of the college. The amount spent for the purpose shall be reimbursed as and when the fund from the UGC is received.

Resolution-14

The Executive suggested that before implementation of the compulsory computer literacy programme for new entrants, Sri Himanshu Das, Member, Executive may be consulted for running the course.

The meeting ended with a formal vote of thanks to the chair and members.

*[Signature]*  
26.4.14

*Sranda*

Dr. Dharitri Das  
Principal & Member Secretary

*[Signature]*  
Principal,  
K.M. (Autal) College, Balasore

Special Grants given (Give details of Autonomy Grant / General Development grant, if any received by the College for the last five years separately)

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Name of the Scheme	Grant Allocated	Grants Released	Grant Utilized
X Plan Development Assistance	10,40,400.00	10,40,400.00	10,36,283.00
UG Development Assistance	11,62,900.00	8,72,660.00	7,82,193.00
PG Development Assistance	25,00,000.00	22,50,000.00	25,00,000.00
Womens Hostel	47,03,300.00	41,63,060.00	43,18,476.00
Total	19,00,000.00	8,32,320.00	8,32,320.00
XI Plan Development Assistance	13,00,000.00	2,20,000.00	2,20,000.00
UG Development Assistance	37,60,000.00	9,62,000.00	5,73,289.00
PG Development Assistance	12,38,000.00	12,38,000.00	12,38,000.00
14 merged Scheme	81,98,000.00	32,52,320.00	28,63,609.00
Special Assistance for requirements	35,00,000.00	15,51,740.00	15,70,530.00
Total	12,00,000.00	12,00,000.00	12,00,000.00
Grant Received during XII Plan Autonomous Grant:	20,00,000.00	18,14,917.00	18,14,917.00
2007 - 08	20,00,000.00	12,28,761.00	12,28,761.00
2008 - 09	20,00,000.00	17,82,507.00	17,82,507.00
2009 - 10	20,00,000.00	10,00,000.00	10,00,000.00
2010 - 11	20,00,000.00	No grants received	
2011 - 12	20,00,000.00	10,00,000.00	10,00,000.00
2012 - 13	20,00,000.00	20,00,000.00	18,21,310.00
2013 - 14	20,00,000.00	20,00,000.00	15,84,207.00
2014 - 15	20,00,000.00	16,00,000.00	
2015 - 16	20,00,000.00		
TOTAL:	1,72,00,000.00	1,16,26,185.00	1,14,31,702

**NO AUTONOMY GRANTS RECEIVED AFTER 2015-16**

Whether the last Plan accounts (ex.X, XI and XII Plan accounts) of the college have already been settled? Copies of the UGC letters may be enclosed as Annexure.

The final UC for X Plan account has been submitted to the UGC. However, the UGC has not communicated anything regarding settlement of the account.

The final UC for XI Plan account though submitted in the year, the UGC made no correspondence till 2021. However, the UGC has sought certain compliance in August, 2021 which has been furnished.

The XII Plan account has been settled as communicated vide UGC Letter No. OFMS-017/12-13(ERO) dated Nov 2020(copy enclosed)

Income-Expenditure statement during the last five years. Copy of the audited Statement of Expenditure of the College during the last five years to be placed as Annexure.

**No UGC grants has been received after 2015-16**

Principal  
 P.M. ... College  
 Balasore  
 16.10.2021

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विश्वविद्यालय अनुदान आयोग  
UNIVERSITY GRANTS COMMISSION

पूर्वी क्षेत्रीय कार्यालय  
EASTERN REGIONAL OFFICE

मानव संसाधन विकास मंत्रालय, भारत सरकार  
Ministry of Human Resource Development, Govt. of India

एलबी - ८, सेक्टर III, साल्ट लेक, कोलकाता - ७०० १०६  
Sector III, Salt Lake, Kolkata - 700 106

Office of the Principal  
F.M. Auto. College, Balasore

All communications are to be addressed to the  
Joint Secretary by designation and not by name

R.K.M. Mohanty



Phone : (033) 2335 4767  
Fax : (033) 2335 0586

NOV 2020

02/11/2020

RECEIVED

DIARY NO: 89

DATE: 02/12/2020

F. No. OFM5-017/12-13(ERO)

By Speed Post

To

The Principal,  
Fakir Mohan (Auto) College,  
Balasore,  
Odisha -756001.

~~12 OCT 2020~~

Sub: Settlement of Grants under General Development Assistance during the  
Twelfth Plan Period.

Sir/Madam,

The Twelfth Plan Accounts of the College in respect of the grant  
under the General Development Assistance has been settled.

S.Saha  
16.10.2021

Principal  
F.M. Autonomous College  
Balasore

Yours sincerely,

18.09.2020

(Education Officer)  
UGC ERO, Kolkata

## FAKIR MOHAN AUTONOMOUS COLLEGE, BALASORE

## U.G. C. GRANTS POSITION DURING 10TH PLAN (2002-03 TO 2006-07)

Sl. No.	Allocation		Released	Utilized	Refunded	Remarks
	U. G. Development					
1	i) Books & Journals	69,360.00	10,40,400.00	10,36,283.00	*4,117.00 (PTAC)	
	ii) Equipments	2,42,760.00				
	iii) Extension Activities	34,680.00				
	iv) PTAC	34,680.00				
	v) Building	6,58,920.00				
2	P. G. Development		11,62,900.00	7,82,193.00	**90467 (PTAC & Field Work)	
	i) Books & Journals	5,30,000.00				
	ii) Equipments	3,70,000.00				
	iii) PTAC	1,42,900.00				
	iv) Filed Work	1,20,000.00				
3	Women's Hostel		25,00,000.00	25,00,000.00	Nil	
4	Seminar - Commerce		60,000.00	54,000.00	Nil	
	Seminar - Economics		70,000.00	63,000.00	Nil	
	Seminar - English		62,000.00	56,700.00	Nil	
	Seminar - Hindi		64,000.00	58,500.00	Nil	
	Seminar - History		70,000.00	63,000.00	Nil	
	Seminar - Polsc.		1,06,000.00	96,000.00	Nil	

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FAKIR MOHAN AUTONOMOUS COLLEGE, BALASORE  
11th Plan UGC Grants Received, Utilized and Refunded

ALLOCATION:

	U. G. Development Grants		GRANTS RECEIVED	GRANTS UTILIZED	GRANTS REFUNDED
1	i) Books & Journals	4,00,000.00	19,00,000.00	8,32,320.00	0
	ii) Equipment	4,00,000.00			
	iii) Maintenance of Equipments	1,00,000.00			
	iv) Construction, Extension and Renovation of buildings	7,00,000.00			
	v) Improvement facilities	1,00,000.00			
	vi) Competence Building	1,00,000.00			
	vii) Field Work	1,00,000.00			
3	P. G. Development Grants		13,00,000.00	2,20,000.00	0
	i) Odia	5,00,000.00	37,60,000.00	9,62,000.00	5,73,289.00
	ii) Commerce	8,00,000.00			
4	Merge Scheme		12,38,000.00	12,38,000.00	#3,88,741.00
7	Special Grants (Equipments)				Nil

*Se*

Principal,  
F.M. (Autonomous) College Balasore

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# U. G. C. GRANTS POSITION DURING 12th PLAN PERIOD

Sl. No.	Head	Total allocation	AMOUNT RELEASED					Total Grants released	Amount Utilized	Balance	Whether U.C. Submitted
			2012-13	2013-14	2014-15	2015-16	2015-16				
1	2	3	4	5	6	7	8	9	10		
1	General Development Assistance	35,00,000.00	3,00,000.00	1,251,740.00			1,551,740.00	1,570,535.00	Nil	Yes. (The excess amount spent has been met out of the UGC interest)	
1(a)	Remedial Coaching						2,00,000.00 (From 11th Plan allocation)	85,597.00	1,14,403.00	Yes. The Balance amount has been refunded to the UGC with interest.	
2	Seminar:										
	History	1,30,000.00		1,04,000.00			1,04,000.00	1,30,000.00	0	Yes	
	Odia	1,50,000.00		1,20,000.00			1,20,000.00	1,50,000.00	0	Yes	
	Physics	1,00,000.00		80,000.00			80,000.00	1,00,000.00	0	Yes	
3	Construction of Women's Hostel	75,00,000.00	18,75,000.00	18,75,000.00			37,50,000.00	4,230,000.00		U. C. submitted. The excess amount of 4,80,000/- has been spent out of own fund	
4	5pl. Grants (Equip)	25,00,000.00		12,50,000.00	10,00,000.00		22,50,000.00	22,23,800.00	26,200.00	Yes (Balance of Rs. 26,200/- refunded to UGC)	
5	IQAC	3,00,000.00		3,00,000.00			3,00,000.00	45,713.00	254,287.00	Balance amount refunded with interest and UC submitted letter No. 2712 dated 21.08.18	

*S.S. Patil*  
16/10/2017

Principal  
FM (Acad) College Balasore

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NO GRANTS RECEIVED FROM THE UGC FROM 2015-16 ON WARDS  
AUTONOMY GRANTS: (last 5 years)

Sl. No.	Year	Amount released	Amount Utilized	Amount against which UC submitted	Balance, if any	Remarks
1	2011-12	10,00,000.00	10,00,000.00	10,00,000.00	0	
2	2012-13					No grants received
3	2013-14	10,00,000.00	10,00,000.00	10,00,000.00	0	
4	2014-15	20,00,000.00	18,21,310.00	18,21,310.00	1,78,690.00	U. C. submitted. Refunded to UGC
5	2015-16	16,00,000.00	15,84,207.00	15,84,207.00	15,793.00	U. C. submitted. Refunded to UGC

## Statement of Accounts (Receipt &amp; Expenditure for Last Five Years (2016-2021))

Sl. No	Financial Year	Head	Income		Expenditure			Letter No. & Date of UC
			Source	Allotment / Grants Received	Amount Utilized/ Deposited to Govt.	Balance Amount Refunded, if any	Amount for which U.C. Submitted	
1	2016-17	State Govt. (Salary & Non-salary) Allotment	State Govt.	88097813	87336317	761496	NA	95A/29.03.17
		State Govt. Grants under Plan (GF & Lab. Equipments)	State Govt.	3700000	3700000	NIL	3700000	952/29.03.17
		State Govt. Grants under Plan (Career Oriented Programme)	State Govt.	150000	74830	75170	74830	2996/24.09.21
		Collection from Students (Govt.)	Students	174683	174683	NIL		
		Collection from Students (PL)	Students	3971089	3172227	798862		
		Self Financing (Computer Science)	Students	1181199	685514	495685		
		Self Financing (BBA)	Students	1380000	721400	658600		
		Self Financing (Intigrated B.Ed.)	Students	6189219	1312862	4876357		
		Self Defence	State Govt.	5605014	3629018	1975996		
		State Govt. (Salary & Non-salary) Allotment	State Govt.	86824985	85019779	1805206	NA	----
2	2017-18	State Govt. Grants under Plan (GF & Lab. Equipments)	State Govt.	3460000	3459468	532	3459468	2645/14.08.18
		Collection from Students (Govt.)	Students	177006	177006	NIL		
		Collection from Students (PL)	Students	2832070	2591743	240327		
		Self Financing (Computer Science)	Students	3686757	933188	2753569		
		Self Financing (BBA)	Students	1400000	966373	433627		
		Self Financing (Intigrated B.Ed.)	Students	10725679	2493772	8231907		
		Self Defence	State Govt.	3586099	1720610	1865489		
		State Govt. (Salary & Non-salary) Allotment	State Govt.	99891190	89108406	10782784	NA	----
		State Govt. Grants under Plan (GF & Lab. Equipments)	State Govt.	5241700	5240500	1200	5240500	1061/30.03.19
		State Govt. Grants under Plan (Career Oriented Programme)	State Govt.	300000	230000	70000	230000	1063/30.03.19
3	2018-19	Collection from Students (Govt.)	Students	199642	199642	NIL		
		Collection from Students (PL)	Students	3068940	2176834	892106		
		Self Financing (Computer Science)	Students	1291876	873013	418863		
		Self Financing (BBA)	Students	1490000	1374243	115757		
		Self Financing (Intigrated B.Ed.)	Students	7226000	2602710	4623290		
		Self Defence	State Govt.	2865489	2716962	148527		
		State Govt. (Salary & Non-salary) Allotment	State Govt.	99891190	89108406	10782784	NA	----
		State Govt. Grants under Plan (GF & Lab. Equipments)	State Govt.	5241700	5240500	1200	5240500	1061/30.03.19
		State Govt. Grants under Plan (Career Oriented Programme)	State Govt.	300000	230000	70000	230000	1063/30.03.19
		Collection from Students (Govt.)	Students	199642	199642	NIL		



INCOME AND EXPENDITURE STATEMENT ON WORLD BANK ASSISTANCE OHEPEE & RUSA

SL No	Name of the scheme	Grants allocated	Year	Grant released	Grant utilised	Balance	Remark
1	OHEPEE	50704000	2018-19	3700000	11818703	2037297	
			2019-20	Nil			
			2020-21	10156000			
	<b>Total</b>			<b>13856000</b>	<b>11818703</b>	<b>2037297</b>	
2	RUSA	20000000	2015-16	9000000	15000000	Nil	5000000 yet to be released
			2016-17	1000000			
			20-21	5000000			
	<b>Total</b>			<b>15000000</b>	<b>15000000</b>	<b>Nil</b>	

*Signature*  
16.10.2021

Principal,  
F.M.Auto College, Balasore